

**MISSOURI SECTION  
BOARD OF TRUSTEES MEETING  
With  
COMMITTEE CHAIRS**

**Date:** January 13, 2006

**Place:** **Stoney Creek Inn**  
Columbia, Missouri

**ATTENDANCE:**

Board Members:

Roddy Rogers	Chair
John Betz	Chair-Elect
Karen Kelley	Vice-Chair
Dave Visintainer	Director
Barry Kirchhoff	Secretary/Treasurer
John Schilling	3rd Year Trustee
Curt Skouby	3 <sup>rd</sup> Year Trustee
Gail Lewis	1 <sup>st</sup> Year Trustee
Tom Crowley	1 <sup>st</sup> Year Trustee

Committee Chairs:

Tom Crowley	-	Annual Conference Management
Raed Armouti	-	Best Operator
Donna Mosley		Dr. Kramer Award
John Schilling	-	Exhibits
Tim Rajchart	-	Heroism
Dan Montgomery	-	Membership & Fuller Award
Ray Seidelman	-	Operator Meritorious
Diana Dohmen	-	Retired Members
John Brummer	-	Small Systems
Curt Skouby	-	Water Utility Council
Steve Cymerman	-	Web Master
Eric Stechmann	-	Young Professionals
Gailla Rogers	-	Administrative Manager

The meeting was called to order at 9:30 a.m. Roddy Rogers, Chair, welcomed all members that were present and had everyone in the group introduce themselves and indicate which office held or committee they served on.

**Approval of minutes from April 8 Board Meetings –Roddy Rogers**

The minutes of the October Board meeting were approved.

**Director’s Report – Dave Visintainer**

Mr. Visintainer was present and gave the following report.

Winter Board Meeting:

AWWA’s winter board meeting will be held the weekend of February 11-12, 2006 in Austin, Texas. In addition to the election of Officers for the year starting after the annual conference, a number of other issues will be addressed during the

meeting. Most significant of these will be the discussion at a special session on Saturday covering the governance issue and recommendations made by an ad-hoc committee which has been working on it for the last year. Previously, the committee and others have proposed a variety of alternative actions ranging from drastic revamping and reduction in Board size to operational and communication changes.

Another topic which may receive considerable discussion relates to the utility quality programs area. This currently encompasses the activities included in the Partnership for Safe Water, Qualserve (peer review and benchmarking), and the development of certain operational and management standards. I have been serving for the last couple of years on a Utility Quality Programs Committee. As these programs have developed there has been interest in coordinating them into a bigger approach which could lead to "accreditation" of water utilities. This is a concept about which many utilities have expressed concern. It appears that the approach is now leaning in the direction of voluntary certification for utilities in specific operational areas, perhaps as it already exists with respect to the Partnership for Safe Water.

#### **National Representative at Missouri Section Annual Meeting**

Stephen Burns, Vice-president of AWWA, will represent national at our forthcoming meeting. Steve is from Ontario, Canada, and is highly respected within the water industry. He also has intimate knowledge of the Walkerton outbreak a few years ago and has volunteered to present a paper on this subject at our meeting.

#### **AWWA Financial Status**

AWWA went through a difficult period after 911 as did most other professional organizations. It appears that National's efforts to control costs have been very effective. Attendance at specialty as well as the Annual Conference have improved significantly and membership has increased. These factors have resulted in a much sounder financial status than existed a few years ago.

#### **Director Nominee for Pending Vacancy**

My three year term as Director will be expiring after the upcoming Annual Meeting. The nominating committee is considering a number of candidates for recommendation as my successor. Their selection will be determined and announced shortly.

#### **Secretary/Treasurer's Report – Barry Kirchoff**

Barry reported that the balance as of January 1, 2005 was \$122,858.37. Year to date income through December 31 was \$126,224.67. Year to date expenses: 126,682.58. Balance includes \$9,162.58 in Restricted Assets in the Scholarship Fund. Balance as of December 31, 2005 was \$122,400.46. He also reported that \$5,000 had been moved into a joint account for the upcoming MWEA conference. This shows as a 2005 Annual Meeting expense on the income/expense summary but isn't included in the Annual Meeting expenses on this report.

**MOTION: A motion was made, seconded and passed to approve the Treasurer's Report.**

#### **Chair's Report –Roddy Rogers**

Mr. Rogers reported on:

AWWA is closing in on their 125<sup>th</sup> Anniversary and are seeking photos from sections to display at the National Conference.

Mr. Rogers reported that there were several awards and completion of Primacy Fees. Curt Skouby would go over that in the WUC Report.

There was discussion on the Primacy Fees.

**MOTION: The Missouri Section supports a 65% increase in Primacy Fees. The motion passed with 1 opposed.**

#### **Administrative Manager's Report – Gailla Rogers**

Gailla gave the deadline for the next newsletter deadline –January 27

**Committee Reports-**  
**Secretary/Treasurer – Kirchhoff**  
**Annual Conference Management**  
**Site Selection**  
**Registration**  
**Membership**

**Annual Conference Management- Tom Crowley**

Tom Crowley was present and went over the schedule for the upcoming conference to be held in March.

**Site Selection – Barry Kirchhoff**

March 26-28, 2007 Joint Conference with MWEA at TanTarA

March 31-April 2, 2008 Joint Conference with MWEA at TanTarA

It was discussed that if the Missouri Section wanted to hold the 2009 separate from MWEA they needed to make a decision as to where, right after this conference. There will be discussion at the conclusion of the annual conference to determine how to proceed.

**Registration – Barry Kirchhoff**

No report.

**Membership – Dan Montgomery**

Mr. Montgomery was present and gave the following report:

As of January 1, 2006 the Missouri Section has 802 members. This is down 1 (.12%) in the last 3 months. The total membership for AWWA nationally was down .27% during the same period to 57,145.

National AWWA ran numerous campaigns throughout 2005. The National membership committee chair (Mona Cavalcoli) recommends a few things that we could easily implement.

- ◆ Phone new members every month and welcome them to our section.
- ◆ Encourage at least one new member to join each of our committees during the next year.
- ◆ Phone everyone on the “late” list to encourage them to renew their membership.

The more people that would like to help make these contacts the better.

**Assistant Secretary-Liz Grove**

**Newsletter**  
**Advertising**  
**Public Information**  
**Web Master**

**Newsletter –Liz Grove**

Ms. Grove was not present.

Advertising – John Pruss

A written report was given on advertising dollar amounts. Mr. Pruss also asked for discussion regarding raising ad prices \$20 each across the board. **After discussion, a motion was made, seconded and approved to raise ads by \$20 each for each category.**

**Public Information - Steve Cymerman**

Mr. Cymerman was present. He will be able to do registration on-line for the conference but that will be discussed in the joint conference part of the meeting.

The web site domain was renewed for \$135 for 9 years.

**Motion: Pending approval of MWEA set up for paying registrations on-line.**

**Chair Elect- John Betz**  
**Budget**  
**Strategic Planning**  
**Water Utility Council**

**Budget – John Betz**

Mr. Betz handed out a preliminary budget for 06-07 at this meeting. He indicated that it should be a profitable year due to the joint conference. He spoke about the value of the Regional Officers Meeting which is routinely held in May and stressed that as many people should go as possible. The budget will be voted on at the annual meeting.

**Strategic Planning – John Betz**

John Betz spoke on Small Water Systems and indicated that their budget was raised by a small amount this year.

**Water Utility Council – Curt Skouby**

Mr. Skouby was present and gave the following report:

**STATE PRIMACY FEES:**

The WICC met on January 3<sup>rd</sup> to discuss the fees. One of the major points of discussion was increasing the fees (either 50% or 65%). All of the members of the WICC said that their organizations would support a 50% increase, but some of the members were not sure if their organization would support a 65% increase. These members had not discussed a 65% increase with their organizations.

Under the 50% scenario, DNR would scale back some programs (Source Water Protection, Permits and Consumer Confidence Reports). This proposal would then cover most primacy functions except for the backflow and public notice programs. A 65% increase is needed to include the backflow and public notice programs. The additional 15% increase is based on their current costs for these programs.

**AWWA FLY-IN**

AWWA will hold its fifth annual Water Matters! Fly-In in Washington, D.C., on March 29-30, 2006. National AWWA will pay the way for one representative from each section. Will have to notify National who from our section will be going no later than January 26.

**FEDERAL:**

**Long Term 2 Enhanced Surface Water Treatment Rule:** Published in the Federal Register January 6, 2006.

**Stage 2 Disinfectants and Disinfection Byproducts Rule:** Published in the Federal Register January 5, 2006.

**USEPA LT2 & Stage 2 Website:** <http://epa.gov/safewater/disinfection/>

**AWWA Web page on LT2 & Stage 2:** [http://www.awwa.org/Advocacy/govtaff/issues/Issue02\\_Disinfectants\\_By-Products.cfm](http://www.awwa.org/Advocacy/govtaff/issues/Issue02_Disinfectants_By-Products.cfm)

**STATE:**

**State Bills of Interest:**

HB 1149	Authorizes the Board of Fund Commissioners to issue bonds for grants and loans under Article III of the Missouri Constitution
SB 591	Modifies the law relating to concentrated animal feeding operations (CAFOs) and the penalties for offenses perpetrated by these operations
HB 1029	Changes the requirements for establishing public water supply sub-districts
HB 1190	Allows a property owner in a public water supply district to receive water or sewer services from another supplier
SB 601	Allows for detachment of territory within water districts prior to new infrastructure development

- HB1167 Changes the standard for violation of the Open Meetings Law, commonly known as the Sunshine Law, by a governmental body from knowingly to negligently
- HB 1161 Revises the crime of making a terrorist threat and creates the crimes of threatening the use of a weapon of mass destruction and computer dissemination of information to promote a terrorist act

**Vice Chair- Karen Kelley**  
**Technical Program**  
**Exhibits**  
**MAC**

**Technical Program – Karen Kelley**

Ms. Kelley indicated that she had most of the papers needed for the conference.

**Exhibits – John Schilling**

Mr. Schilling was present – He presented the following report.

Exhibitor Prospectuses for the 2005 Conference were mailed to approximately 380 prospective exhibitors on January 9, 2006.

Electronic files for the Exhibitor Prospectus, Application Forms, and golf and trapshoot flyers were provided to Steve Cymerman and Doug Mendoza on January 10 for posting on the MO-AWWA and MWEA web-sites.

The Exhibits Committee has contacted Dean Belezos at Tan-Tar-A and Steve Brown at Page & Brown Convention Services about Exhibit Hall needs, and will continue to coordinate with these two individuals as the time for the Conference approaches.

Hospitality Host solicitation letters will be mailed to approximately 380 prospective exhibitors during the week of January 16, 2006.

**Manufacturer's/Assoc. Council – Mickey Bernard**

No report.

**Past Chair – Mike O'Connell**

**Nominations**

**Audit**

**J. R. Popalisky Scholarship**

**Nominations –Mike O'Connell**

Mr. O'Connell was not present, but the following report for the slate of officers was given:

The Nominating Committee of the Missouri Section AWWA has met in accordance with the Section By-Laws to fulfill its duty in preparing and submitting a slate of Officers and Trustees for the 2006-2007 Section year starting at the Annual Meeting to be held late March 2006. This slate of candidates represents the Nominating Committee's Official Section Nominees. It is our duty to point out that at-large nominations are also permitted from the membership in accordance with the by-laws.

According to the by-laws, the first and second year trustees will continue in their role moving up to second and third year trustees, respectively. For the 2006-2007 term, these being:

3<sup>rd</sup> YEAR TRUSTEES: Thomas Crowley and Jeff Gard

2<sup>nd</sup> YEAR TRUSTEES: Gail Lewis and Jim Urfer

In addition, we recommend that Elizabeth Grove continue in the position of Assistant Secretary/Treasurer for the 2006-2007 term.

For the official slate of nominees we considered and contacted several highly qualified Section Members for these leadership positions before arriving at our recommended slate, which appears below.

**OFFICER NOMINATING COMMITTEE  
ANNUAL REPORT**

DATE: January 20, 2006

ANNUAL CONFERENCE: March 27-30, 2006

**NOMINEES**

SECTION CHAIR: John Betz

CHAIR ELECT: Karen Kelley

VICE CHAIR: John Schilling

SECRETARY/TREASURER: Barry Kirchhoff

TRUSTEE: Donna Mosley

TRUSTEE: Bruce Manning

Your Nominating Committee respectfully submits the above nominees for the various offices of the Missouri Section, American Water Works Association.

**Audit – Tom Miller**

No report.

**J. R. Popalisky Scholarship –**

Mr. Bender gave the following report:

**Current Committee Activities**

1. Updated application forms have been forwarded in pdf format to webmaster for insertion into the section website. A scholarship section is now included on the website.
2. In the process of emailing scholarship information and application forms to department administration offices at the schools and request made to forward on to students. I was planning on sending emails at the end of the winter semester, but with other commitments, I was not able to get that done. Following is the list of schools I will be contacting, please advise of any others:
  - University of Missouri-Columbia
  - University of Missouri-Kansas City
  - University of Missouri-Rolla
  - University of Missouri-St. Louis
  - Missouri State University (SMSU)
  - Truman State University
  - Southeast Missouri State University
  - Missouri Western University
  - Crowder College
  - Washington University
  - Central Missouri State
  - Northwest Missouri State
  - Drury College
3. Deadline for applications is February 28, 2006.
4. One student called from Southeast Missouri State and asked that the applications forms be emailed.
5. Will prepare an article on the scholarship fund for the next newsletter.

**Director – Dave Visintainer**

**Fuller Award**

**National Nominations**

## **Water Industry Coordinating Council**

### **Fuller Award – Dan Montgomery**

Mr. Montgomery was present. There will be a Fuller Awardee next year

### **National Awards – Barry Kirchhoff**

No report.

### **Water Industry Coordinating Council- Frank Pogge**

No report.

### **3<sup>rd</sup> Year Trustee – John Schilling**

#### **Retired Members**

#### **Small Systems**

#### **Bylaws**

#### **Source Water Protection**

### **Retired Members – Diana Dohmen**

Ms. Diana Dohmen was present, and it was discussed that the retirees will have a joint luncheon with the spouses at this year's conference. John Betz has volunteered to help with this committee.

### **Small Systems – John Brummer**

Mr. Brummer indicated that he was still working with regard to doing a mass mailing to all the small systems to invite small systems to attend the conference, join AWWA and make them more aware of and welcome to the Missouri Section.

### **Bylaws – John Parker**

Minor revisions to the Dr. Kramer Award Section of the Administrative Guidelines were proposed by Donna Mosley and her committee and were approved by the Board on October 21, 2005. They are to be commended for their work on properly describing the functions of the committee. A discrepancy in the J.R. Popalisky Scholarship Award amount in the Administrative Guidelines was noted at the Board meeting and will be corrected.

The latest revisions of the Administrative Guidelines were placed on the Section web site December 21, 2005. It is anticipated that additional changes and additions to the Administrative Guidelines will be accumulated until a re-issue of the printed document is in order.

Committee Chairs are encouraged to review the guidelines for their committees and submit changes to represent how they are functioning. The Bylaws Committee will help with formatting and submittal to the Board.

The Bylaws Committee suggests that the board review the possibility of reducing the number of printed Administrative Guidelines to only those needed for persons not having Internet access, with all others utilizing the section web site for information.

### **Source Water Protection – John Witherspoon**

Mr. Witherspoon was not present but sent the following report:

The members below will begin work on the organization and functionality of the Committee later this year. MO-AWWA will be able to provide guidance to members developing SWP Plans.

On the National level, the mock audit of the new *Source Water Protection Standard* will be done this year at two different Eastern US utilities. I am awaiting the results from the audits and the *Standard* revision prior to initiating state efforts.

A *Watershed Protection Seminar* has been developed by John Witherspoon and Bill Ward of GeoSyntec for National AWWA. This year it will be presented in Olathe, KS, May 9-10. This seminar will focus more on local implementation and will include a working session on *Source Water Assessments*.

We have some new presentation material from this effort that can be utilized on the Section level. We will also be revising the seminar to include treatment and cost elements associated with protection efforts.

John Witherspoon will give a presentation on SWP at the next Clean Water Forum meeting in Jefferson City.

If you have any questions, please contact me.

**3<sup>rd</sup> Year Trustee – Curt Skouby**

**Research  
Diversity  
Kramer Award**

**Research – Bruce Long**

No report.

**Diversity – Amy Ruggeri**

No report.

**Kramer Award – Donna Mosley**

Ms. Mosley reported on the Dr. Kramer Award :

The deadline for paper submittal on the Dr. Kramer Award is February 1, 2006. No papers have been received to date. One person indicated submitting a paper and has asked for more award/paper detail requirements. If you know of an AWWA member who may be interested in submitting a paper, please encourage them to write a paper and contact Donna Mosley for more information. Donna is requesting three volunteers to help review papers submitted and determine the 2006 winner or if the paper is worthy of winning the award.

**2<sup>nd</sup> Year Trustee – Tom Crowley**

**Student Activities  
Education  
Young Professionals**

**Student Activities – Tom Crowley**

Mr. Crowley was not present.

**Education – Gail Lewis**

Ms. Lewis was present and gave the following report:

The education committee has either completed or is working on the following items.

The pre-conference workshop on Ultraviolet Disinfection has been completed with a presentation from Andy Salvesson of Carolla Engineers, Gary Hunter of Black & Veatch, and vendors to provide a hands-on equipment portion of the presentation. The day's agenda and bios have been sent to Pam Schweitzer for submission to MDNR for approval and the certification hours attendees would receive...

The committee is working with Keith Phipps of MWEA to promote and provide a presentation field trip for the Camdenton High School freshmen during the annual meeting. Plans are ongoing and include both a wastewater and water presentation and grab bag for each student including MWEA and AWWA items. The AWWA items are still to be purchased. A volunteer has been contacted to help on the AWWA (water) presentation portion, Jessica Edwards-Brandt of Black and Veatch. The day of the presentation is under discussion.

The December teleconference was held in St. Louis on December 16, 2006. Currently plans are ongoing to have two teleconferences in March and April. "Innovative Operator Tools: SCADA, AMR, and GIS" scheduled for Thursday, March 16, 2006, and an ISDE seminar to be determined, probably in April.

The committee will be working with John Betz to support and coordinate operator training activities in the state and help procure speakers and trainers.

### **Young Professionals – Eric Stechmann**

Mr. Stechmann was present and gave the following report:

December 29, 2005 Brainstorm with Tom Crowley (IDEAS)

- Form a joint venture between Eric Stechmann (Young Professionals) and Tom Crowley (Student Activities).
- Venture: to have an AWWA meeting in Columbia, MO at the Engineering school “AWWA Free Pizza Social”.
- Purpose: to introduce Mizzou Engineering students to AWWA. I believe that an early involvement in the AWWA as students will procure more support as members when in the post-graduation Professional field.

January 4, 2006 Reservation of Room for “AWWA Free Pizza Social”

- Contacted Kay Goben at the Civil Engineering office and was led to the Administrative Service Dept. to fill out the “Temporary Use of Facilities” form.
- Completed the online “Temporary Use of Facilities” form and have confirmation in the Ketcham Auditorium for 2006/3/9 (needs to be changed (8<sup>th</sup> would be better for my sched.)
- Seats 100 students.
- Pizza and refreshments will be served.
- An AWWA presentation will be organized and delivered by Eric and Tom.
- (possible attendance prizes?)
- 7:00-9:00pm
- (no fee, but may be charges because we are a non-student organization)
- I am working on obtaining sponsorship from the Civil Engineering Department for the meeting.
- I spoke with Pam Schweitzer and Tom Crowley about past Young Professionals Events and have decided to have the event on Monday the 27<sup>th</sup> of March at 7:00pm.
- Event specifics have yet to be determined but will be shortly.
- Possibly:
  - Trap Shoot
  - Bowling
  - Dinner at nicer restaurant
- An annual AWWA “Young Professionals Icebreaker” at the beginning of the annual meeting would be nice.
- Including:
  - Doughnuts (my favorite)
  - Coffee
  - Juice
  - Flyers for the Monday event.

**2<sup>nd</sup> Year Trustee – Jeff Gard**

**Water for People**

**Landmark**

**Gimmicks & Gadgets**

**Water for People – Leo Ebel**

Water for People will be very active at the upcoming conference and it was reported that the group will be actively seeking donated items.

**Landmark – Matt McLaughlin**

No report.

**Gimmicks and Gadgets – Bob Nelson**

No report.

**1<sup>st</sup> Year Trustee – Ron Molly**  
**Operator Meritorious**  
**Safety**  
**Tenure of Service**  
**Heroism**

**Operator Meritorious – Ray Seidelman**

Mr. Seidelman was present and indicated that he would be seeking an award winner.

Safety – Dan Minor

No report

**Tenure of Service – Bill Clarke**

Mr. Clarke was not present. Something was shown in the last issue of the newsletter regarding Tenure of Service and he is working on new wording for this award.

**Heroism – Tim Rajchart**

Mr. Rajchart was not present; no report.

**1<sup>st</sup> Year Trustee – Gail Lewis**  
**Drinking Water Week**  
**Boyd Award**  
**Best Operator**

**Drinking Water Week – Susan Bloomer**

Mrs. Bloomer was not present; no report.

**Boyd Award – Dan Montgomery**

Mr. Montgomery was present; and indicated that there would be a Boyd Award recipient at the conference.

**Best Operator: Raed Armouti**

Mr. Armouti was present and gave the following report:

Missouri Department of Natural Resources employees in Jefferson City and Kansas City were contacted for nominations.

Two (2) Surface Water and one (1) Ground Water systems operators were nominated by Mr. David Williams of MDNR.

Nominees will be contacted and requested to fill out questionnaire.

If any officer, trustee and committee chair have some one that they would like to nominate, please do so.

**Other Business:** There was no further business to discuss. The group adjourned at 11:30 for lunch after which a joint a meeting was held with MWEA people to discuss the upcoming joint meeting.

Submitted for additions and/or corrections.

Barry Kirchhoff - Secretary Treasurer