

**MISSOURI SECTION
BOARD OF TRUSTEES MEETING
with
COMMITTEE CHAIRS**

Date: January 18, 2001

Place: Holiday Inn Executive Center
Columbia, Missouri

ATTENDANCE:

Board Members:

Bill Clarke	Chair
Gary Durney	Chair-Elect
Dan Montgomery	Past Chair
John Betz	Secretary/Treasurer
Barry Kirchhoff	Asst. Secretary/Treasurer
Mike O'Connell	Trustee
Liz Grove	Trustee
Ron Goold	Trustee
John Witherspoon	Trustee
Roddy Rogers	Trustee

Committee Chairs:

Curtis Skouby	-	Dr. Kramer Award
Diana Dohmen	-	Retirees
Don Pogue	-	Scholarship
Don Rea	-	Membership
John Schilling	-	Exhibits
Rey Gumucio	-	Diversity
John Parker	-	Bylaws
Bob Atkinson	-	Best Operator
Dan Montgomery	-	Nominations
Karen Kelly	-	Education
Tom Miller	-	Annual Conference Management
Tim Rajchart	-	Heroism
Jeff Lakin	-	Water for People

Others:

Jerry Lane	-	Missouri DNR
Lori Ropa	-	AWWA National Staff
Fabiola Roll	-	AWWA National Staff
Gailla Rogers	-	Administrative Manager

The meeting was called to order at 10:00 a.m. Bill Clarke, Chair, welcomed all members that were present. Introductions were made from each table.

1. Approval of minutes from November 17 Board Meeting – Bill Clarke

John Parker reported the following changes to the November 17 Board meeting on the Bylaws Committee report.

1. Approved new Section 2.15, Water for People as proposed.
2. Approved revised Section 2.10, Water Utility Council, as proposed with the modification that paragraph B define the membership as eight (8) members.
3. Approved a revision to Section 3.6, Dr. Kramer Award, as proposed to modify eligibility requirements of paragraph c.

MOTION: A motion was made, seconded and approved to accept the November 17 minutes with the above changes.

2. Director's Report – Frank Pogge

I will be attending the Winter Board Meeting as your Director and representative. A full schedule is anticipated with special sessions starting Friday and Saturday which is why I am missing the Board meeting today. Major issues to be discussed will be the e-commerce initiative, financial plan and 2001-2004 Business Plan.

Of course the officer elections will be extremely important and are being held at this meeting.

3. Secretary/Treasurer's Report – John Betz

John reported that as of the beginning of the year (2000) the balance for the Section was \$104,313.03, the income account balance was \$138,910.60; expenses were \$131,308.36. The Section had a net income increase for the year of \$7,602.24.

At the end of December, 2000, the Section had a net balance of \$111,915.27. Included in this balance are some monies that have already been allocated for other things. These allocations include an AWWA Grant for Safe Drinking Water Act training, web site, staff and scholarship. That amount is \$19,064.98, which leaves a net operating balance for the section of \$92,850.29. Based on that criteria we are in very good shape.

MOTION: A motion was made, seconded and passed to approve the Treasurer's Report.

Approval of Contract for Gailla Rogers

It was reported that the Board wishes to renew her contract for another year with a 3 percent increase. That raises the contract to \$16,100.

A motion was made, seconded and approved to renew her contract for the year 2001 for \$16,100.

4. USEPA Update – Region 7

No one from EPA was present.

5. MDNR Update - Lane

Mr. Lane reported that there was a Safe Drinking Water Commission meeting on January 16 and had a public information meeting and hearing on Operator Certification Rule. Some attending the meeting today were at that meeting. Comments on the Operator Certification Rule are open until January 31. If you have questions or concerns, please get those comments in. We can take comments by e-mail, fax or regular mail. The plan is to consider those comments, make recommendations to the commission for changes and hopefully at the March 6 meeting, the Commission will come to final conclusion on that rule and it will be published as a Final Rule and will be effective the end of July.

We have a February 5 deadline to EPA to submit a strategy on how we are implementing the Operator Certification program and to show them we are meeting the Federal guidelines. We feel the rules have been changed and they are now saying we have to have rules in effect and enforceable by February 5. As a result of that, there are clearly a few things that our rule is deficient in and so we are taking those items and putting them in an emergency rule.

We have a grant and loan rule that will be published soon that is modifying the current rule. We have a hearing set for that on April 10. The other rules that we are in the early stages of are: Public Notice Rule, the revisions to the Lead and Copper Rule and Radionuclide Rule. Hopefully we will present these as final rules on May 24.

The Commission Meetings set for the year are March 6, April 10 (telephone meeting), May 24, October 23 and December 18, 2001. Those later dates are subject to change based on how we come out with the rules.

6. SDWA Update – Witherspoon
Safe Drinking Water Act Implementation Grant Report

Management Training sessions will be given in Springfield on March 7, Lee's Summit on March 13 and Macon on March 15. These workshops will cover the topic "*Is There a Lawsuit in Your Future?*" Ellen Miller will present these sessions.

Operator training is also scheduled in Slater, MO on February 21 and at College of the Ozarks in Point Lookout, MO. The latter sessions will be held on Tuesdays, Wednesdays and Thursdays during the entire month of March, beginning on March 1. Everett Williams will conduct this training.

The MO-Section AWWA is covering the basic costs of these sessions through our Safe Drinking Water Act Implementation Grant.

Thanks are also due the instructors and presenters participating in these sessions.

SAFE DRINKING WATER COMMISSION

Mr. Witherspoon provided a copy of the commission meeting minutes. (see attached).

7. Chair's Report – Bill Clarke

Mr. Clarke reported on a communication from AWWA Research Foundation with regard to 49 projects being considered for funding. He had the list with him if anyone would like to look at it.

8. Administrative Manager's Report – Gailla Rogers

Registration payment by credit card - Gailla reported that an account has been opened at Commerce Bank and that bank documents were being signed today by John Betz for the Merchant Services Account. She anticipates no problem with taking credit card payments for the conference and feels that the Section will be able to take credit cards at the upcoming teleconference in March. She felt there would be several uses for using credit cards at the conference. The section will be able to receive funds from selling shirts, mugs or to pay for purchases from the Silent Auction.

Newsletter Deadline- The next newsletter deadline will be the end of January, 2001.

Update on Mailings of Conference Materials – Gailla indicated that conference materials had been mailed on Tuesday, January 9 and she brought a few extra packets to today's meeting. She indicated that she spoke with the print company and with few modifications, the Section should be able to go to a conference brochure next year.

Lori Ropa and Fabiola Roll – AWWA National Headquarters

Mr. Clarke introduced Lori Ropa and Fabiola Roll to the group.

Lori indicated that she has been the Section Services Representation for the Missouri Section for the past 4 years. She reported that AWWA is in the middle of a database conversion. She assured the group that this conversion is very user-friendly and there will be a lot of information that the Missouri Section will be able to retrieve with this. The conversion date is expected to be February 1 and those involved will get new pin names and instructions on how to use it. If there are others in the Section that need access to the database the Section needs to let National know and that access will be given. We have the old database up and running and no information will be lost. There will be a lot of query capability with the new database.

Lori indicated that when the Missouri Section is ready to put together the next conference packet, contact National and she will put you in contact with other sections.

Lori reported that Section Services put together their first ever On-Line Seminar. There were 34 participants. It enabled us to deliver some training and information to you at your desk. We can provide multiple education to you several times during the year. The seminar was an hour and a half. It was a powerpoint presentation over the web and experience the audio via a conference call. This was a very success pilot and she encourages us to participate in the future. AWWA is trying to expand education that they can give to not only the section board members, but everyone.

At the Annual Conference in Washington, DC., two additional forums: Youth Education. The Minnesota Section will share their Youth Education Program. The other forum will be on Student Chapters.

Lori and Fabiola work closely together in Section Services are about half way through the transition. Fabiola will become our rep in August.

Fabiola indicated she was happy to be here and happy to be getting to know everyone in the Missouri Section. Section Services was started about 8 years ago. They do a lot of workshops for the section

She spoke about the upcoming Regional Officers meeting. There were several questions with regard to what the section needs to do with regard to the upcoming Regional Officers meeting that the section is sponsoring in May which were answered. All materials are sent out from National and Embassy Suites in St. Louis will be hotel for the Regional Officers Meeting.

She went over the services that Section Services provides to the sections. She passed out brochures of the main contacts for AWWA. Fabiola was welcomed to the Missouri Section and a big thanks was given to Lori for all the help especially during the past two years as the Missouri Section faced many changes.

10. Committee Reports-

- a. Secretary/Treasurer – Betz**
 - Annual Conference Management**
 - Site Selection**
 - Manufacturers/Associates Council**
 - Exhibits**
 - Registration**

Annual Conference Management- Tom Miller/Jeff Gard

Mr. Miller indicated that everything was on target for the upcoming annual conference. He discussed the various items that may be used for speaker gifts: portfolios, pens, or perhaps an umbrella.

It was suggested that he contact the person at the Kansas City Adams Mark to discuss how the contract is being presented to the Missouri Section from the St. Louis Adams Mark.

Site Selection – John Betz

John indicated that the next annual conference would be at Adams Mark in St. Louis for 2001.

2002 would be at the Lodge of the Four Seasons at the Lake.

2003 would be at Tan-Tar-A at the Lake. It is a joint meeting with MWEA. The meeting will be March 24-26, 2003.

2004 would be at Columbia at the Hotel Inn Executive Center.

MAC – Mickey Bernard

Mr. Bernard was not present; no report.

Exhibits – John Schilling

Approximately 260 Exhibitor application packets were mailed to prospective exhibitors on Monday, January 8. Each packet contained an exhibitors prospectus and application, a letter from MAC Chair Mickey Bernard soliciting exhibitor participation in the new product Forum and a room reservation for the Adam's Mark Hotel.

Five applications have been returned to us as of January 11.

We have sufficient space for up to 39 exhibitors, not counting one booth for AWWA Meet Your Officers, one booth for AWWA Retirees auction items and two booths for Water for People silent auction.

We will coordinate with Paramount Convention Services to distribute booth assignments and Exhibitor Service Packets to the exhibitors as we receive their applications.

We printed 500 Exhibits Drawing Cards to be included in registration packets and distributed at the conference.

The Exhibits Committee is responsible for soliciting \$100 contributions from hospitality hosts for an open bar and hors d'oeuvres for the Wednesday evening reception preceding the banquet. Letters requesting contributions for the hospitality host reception will be mailed in late January or early February.

We will coordinate with the Adams' Mark Hotel staff and the Local Arrangements Committee (Tom Miller) in February or March for final selection of food and beverages to be served in the Exhibit Hall during the Continental Breakfast and Evening Meet & Greet on Tuesday, and during the breakfast buffet and deli lunch on Wednesday.

Registration – John Betz

No report.

**b. Assistant Secretary-Barry Kirchoff
Newsletter
Advertising
Public Information**

Newsletter – Barry Kirchoff

Gailla indicated that the deadline for the next newsletter would be the end of January.

Advertising – Ed Sewing

Mr. Sewing was not present but had faxed a report to Gailla Rogers. The report indicates that as of January 16, 2001, the newsletter advertising stands at \$2,160 and for the year is \$10,925. This information does not include the advertising done in the Roster.

Publicity -

Bill Clarke reported that Lisa Golden had resigned as Chairman of this committee. He indicated that he has heard from Steven Cymerman who indicated that he would be willing to serve as webmaster for the Missouri Section's web site. Gailla will be forwarding information to him soon.

**c. Chair Elect- Gary Durney
Water Utility Council
Strategic Planning**

Budget – Gary Durney

Mr. Durney passed out a tentative budget. A final budget will be distributed in the future.

Regional Officers Meeting - It was discussed that Curt Skouby will be the point of contact with regard to the upcoming Regional Officers Meeting.

Water Utility Council –

The vacancies on the council have been filled and the membership is now at the newly specified eight members.

Strategic Planning – Gary Durney

No report at this time.

**d. Vice Chair- Holly Shorney
Technical Program
Young Professionals**

Technical Program Report – Holly Shorney

Please accept my apology for not being able to attend today's Board Meeting.

A draft of the technical program was submitted to Gailla on December 22nd for the conference packet mailing. The program is almost complete, thanks to the committee and board members who contributed ideas and papers.

The Product Forum will be held on Tuesday afternoon. The Exhibits and MAC committee worked with me to notify the exhibitors of the session. Exhibitors can submit their abstracts until January 26th, and I will randomly select abstracts for the session.

A tour of the Chain of Rocks plant was included in the program. The tour will be held on Thursday afternoon, after the awards luncheon.

There are two possibilities for the keynote speaker: 1) Mimi Garsteeng of MDR, or 2) Someone from the Gov't Affairs Office of AWWA. I'm still working on the keynote speaker slot.

I plan to submit the latest version of the program to Gailla for the newsletter on January 29th, and the final copy of the program for the printer on March 7th.

Young Professionals – Holly Shorney

We have a committee of 12 members!!! Most responded to the announcement in the Show-Me Newsletter. To my knowledge, the YP committee does not have an official line-item budget, and perhaps a budget needs to be approved for next year. As described below, the committee requests approval from the Board on two financial issues:

- 1) funds to mail details of the social event to members; and
- 2) funds to subsidize the cost of the event.

We had our first conference call (five members) meeting on January 5th. We discussed the social event at the Annual Conference. We decided to reserve a patio area at the Cardinals vs. Arizona game on Tuesday, April 17th (immediately following the exhibitor social hour). The cost per ticket is \$57 (includes seat, unlimited drinks, snacks and food). The committee thought that this option was the best for allowing networking among the attendees. The high cost was the main drawback identified.

The committee discussed possible ways to subsidize the event—possibly allowing a reduced fee for the first 40 people to sign up. The committee requests that the Board consider a subsidy of \$600 total (a \$15/seat subsidy for 40 seats). Any additional tickets would cost \$57/seat. Although this event is organized by the Young Professionals committee, all MO AWWA conference attendees/members can participate.

We were not able to advertise the details of this event in the conference packet mailing because game reservation information was not available in mid-December. We plan to do a separate mailing and Newsletter announcement to advertise the event. If required, the committee requests board approval for funds to cover the cost of a mailing to announce the event.

Note: Since Board Meeting it was decided to change event cost to \$21 per ticket and choose different, more cost-effective seating arrangements.

Our next conference call is January 19th at 1 pm. We plan to have a meeting during the annual conference, at which time I'd like to see the committee to select a new chair for the upcoming year.

Spirit Wear

I contacted Kathy Frankum about selecting a different shirt style for MO AWWA. She suggested I wait until the new catalogs come out (January). I mentioned that we were interested in a denim-style, long-sleeved shirt (with ladies and men's sizes). I will work on this for the April conference—maybe take orders at the conference.

e. Past Chair – Montgomery Nominations

**Bylaws
Audit**

Nominations

Mr. Montgomery indicated that the Nominating Committee had the following slate of officers for the upcoming year.

Chair	-	Gary Durney
Chair-Elect	-	Holly Shorney
Vice-Chair	-	Liz Grove
Past Chair	-	Bill Clarke
Secretary/Treasurer		John Betz
Asst. Secretary/Treasurer		Barry Kirchhoff
3 rd Year Trustee	-	Floyd Turner
3 rd Year Trustee	-	Mike O'Connell
2 nd Year Trustee	-	Roddy Rogers
2 nd Year Trustee	-	Ron Goold
1 st Year Trustee	-	Leo Ebel
1 st Year Trustee	-	Curtis Skouby

The above information needs to be published in the upcoming issue of the newsletter.

ByLaws – John Parker

Work is nearing completion on revisions and additions to the Administrative Guidelines.

At the last Board meeting, the Board approved revisions to section 3.6 (Kramer Award) and Section 2.10 (Water utility Council) and a new Section 2.15 (Water for People). These actions were not reflected in the minutes of the November Board meeting and the minutes should be revised prior to approval.

At this Board Meeting the following revisions or additions will be presented for modification and approval: revised Section 3.9 (Operators Meritorious Service), new Section 1.9 (Strategic Planning), new Section 2.16 (Young professionals), and new Section 2.17 (Manufacturer's Associates Council). Upon approval of these sections the final version of the Administrative Guidelines will be prepared for printing with distribution at the Annual Conference.

MOTION: A motion was made, seconded and approved to make the above additions/changes to the Administrative Guidelines and that the Bylaws Committee be allowed to make minor corrections to spelling, grammar, punctuation and organization in the revised Administrative Guidelines.

Audit – Leo Ebel

Mr. Betz indicated that he is working with an Audit Firm (Williams Keepers) in Columbia to have the audit done. We are not sure yet, if this will be a calendar year audit or section year.

- f. Director – Frank Pogge**
- Fuller Award**
- National Nominations**
- Water Industry Coordinating Council**

Fuller Award

The Fuller Award Committee is working on nominations and the deadline for this is March 1.

National Awards – John Betz

John reported that Harry Snider was still nominated for the Distinguished Public Service Award. John reported that the guidelines say that nominees may remain under consideration for up to 5 years.

Water Industry Coordinating Council- Frank Pogge

The Water Industry Coordinating Committee, while still being reestablished is addressing one issue in the General Assembly.

Senate Bill 9 introduced by Senator Caskey would create the "Missouri Agricultural Advocates office." Within the bill are provisions under a Section known as the "Farmland Protection Act" which have serious impacts on water and wastewater utility assessments for water main and sewer line extensions. The act severely limits or prohibits many current methods of paying for these improvements by assessment to those who receive the benefits.

On January 5, I was among a Kansas City group whom met with Rep. Luann Ridgeway whom is sponsoring a similar House Bill as she did last year. She agreed to accept comments on some of the vague or particularly troublesome sections of the legislation.

Kansas City, Missouri legal staff will send these to Rep. Ridgeway this week. Her Bill is assured of priority as her co-sponsor is the new House Speaker Rep. Kreider.

I will keep you informed as this progresses. John Witherspoon of the WICC is also watching this Bill from several perspectives.

- g. 3rd Year Trustee – John Witherspoon**
Boyd Award
Retired Members
Operator Meritorious Service
Best Operator

Boyd Award – John Witherspoon

No nominations or awards this year.

Retired Members – Diana Dohmen

Diana Dohmen indicated that the Retired Members would have a program this year. There will be an article for the Retirees Committee in the next newsletter.

Operator Meritorious Service – Ray Seidelman

Mr. Seidelman was not present; no report.

Best Operator - Bob Atkinson

Mr. Atkinson reported that he had received three phone calls with regard to Best Operator. He was asked by the Board to pursue these in an effort to award the Best Operator award this year.

- h. 3rd Year Trustee – Liz Grove**
Education
Small Systems
Membership

Education – Karen Kelley

Teleconference Coordination

Missouri Section will be sponsoring six satellite teleconference sites for the March 8, 2001 teleconference entitled Alternative Oxidants and Disinfectants. These sites will be located in Cape Girardeau, Chillicothe, Kansas City, Springfield, Jefferson City and St. Charles.

Operator Training Seminars

Everett Williams, with assistance from Dave Ballou, conducted a very successful training on November 17, 2000 in Kimberling City. The topic of this operator training was Compliance: New Rules and Regulations and 54 people received training at this session.

Another operator training seminar will be conducted on February 21, 2001 in Slater, Missouri. Everett Williams will again act as leader for this training and the topics will deal with compliance issues.

Operator Training on Management of Water Systems

Ellen Miller has been retained to provide a one-day management training seminar entitled "Is there a lawsuit in your future?". The seminar is scheduled to be presented in Springfield on March 7, 2001, Kansas City on March 13, 2001, Macon on March 15, 2001 and an additional location has been added for St. Peters on March 22, 2001. Flyers were mailed to approximately 1,500 operators and water utilities around the scheduled seminar locations and a membership section was also included in this information. The registration fee for these seminars will be \$40 per person. That will include a copy of the book entitled "Practical Personnel Management for Small Systems" and lunch.

Pre-Conference Seminar

The topic for the MO Section Pre-conference seminar is "Operation and Maintenance of Electrical Equipment in a Water or Wastewater Plant". Thanks to Shawn Williams of the Education Committee, this should be a very interesting and informative program. The date is April 16, 2001 at the Adam's Mark Hotel in St. Louis.

New Certification Training

Through the use of funds from the training grant, Everett Williams will be offering a training class every Tuesday, Wednesday and Thursday in March at the College of the Ozarks to provide training for those wishing to prepare to take the Water Operator's exam. The grant funds will provide approximately 50% of the expenses of the class.

Video Training.

The requirements for certifying training by video tapes was discussed with the MDNR. They will require the tape to be pre-certified before it can be used and a letter from the supervisor or responsible individual of the person watching it to be submitted to the MDNR stating that the tape was truly watched. The MDNR currently has no such agreements in place, but would be willing to try this idea for training purposes. I sent an e-mail to Fabiola with National AWWA concerning any legal issues to renting the tapes out. She is checking with the video coordinator at National, but said she thought we could use the tapes of the teleconferences if we wished. We would need to check with the suppliers of the tapes to see if they have a problem with the concept of renting out the tapes. Also, pricing is an issue that should be discussed.

Small Systems - John Overstreet

Mr. Overstreet was not present. No report.

Membership - Don Rea

Submitted by Don Rea, Section Membership Chairman

Current total membership for the Section (as of January 1, 2001) stands at 886, reflecting very little change in the last calendar year.

Efforts to recruit additional student members has met with little success. Four institutions were offered 2 free memberships each, but the only one to respond at this time is UMR. I will attempt to reach the other contacts to see if they were waiting for the next semester to offer the opportunity. If they do not express any further interest in signing students up at the other 3 schools, I will offer those memberships to additional students at Rolla, since they have expressed interest in creating a student chapter there. But for now, I guess two new members are better than none!

There are currently a couple of programs on the national level designed to increase membership. National AWWA is currently enlisting the aid of a contractor, MGI, in recruitment of new utility members nationwide. The contractor will receive the Section allocation for each new utility they recruit for the first year, and subsequent renewals will be allocated back to the Sections. National will also send a mailing out in the near future to approximately 15,000 prospective or dropped members from the national database. They plan on trying this on a quarterly basis through the end of the year.

A flyer promoting membership in AWWA was put together for the Education Committee, to be included in a mailer for operator training opportunities. It was sent out to approximately 1500 operators in the State.

And finally, a new version of the Membership Database will be on-line around the first of February. It will eliminate the monthly mailings from national AWWA listing member statistics and mailing labels. Hopefully, because it is supposed to be more user-friendly, it will be utilized better than the old one.

2nd Year Trustee – Mike O’Connell
Scholarship
Student Activities
Safety

Scholarship – Don Pogue –

Interest in our scholarship program by universities and applicants is our highest current priority. Simplified application forms have been delivered by committee members to nine accredited state universities. We are following up by phone this month with each university sponsor. Eligibility requirements have been expanded from civil and environmental engineering to include biology and chemistry curriculums. Applications are due by 2/15/01 with scholarship winners announced in March.

This committee plans to look in 2001 for new income sources. Total contributions to the fund were \$3,098 in 1999 and only \$615 in 2000. Sharing with Water for People on the 2001 Golf Tournament proceeds will help maintain the fund through the coming year. We will look in 2001 for new income sources to make this a self-sustaining fund.

Student Activities – Rob Segar

Mr. Segar was not present. No report.

Safety – Dan Minor

Mr. Minor was not present. The following report was given. The safety committee is framing all AWWA Missouri Section Safety Awards and will be giving them out at the Awards luncheon on Friday. We anticipate giving out 25 awards.

The safety committee will be meeting in February to identify and outline any projects for the year 2001. If there are any volunteers for the safety committee (we need St. Louis and Springfield area), please contact me at 816-513-2290.

j. 2nd Year Trustee – Floyd Turner
Water for People
Customer Service
Diversity

Water for People – Jeff Lakin

The Workplace Giving Program is in place at Missouri-American Water Company – St. Louis.

Bruce Hattig of our committee is this year’s Chair of the 2001 WFP Silent Auction to be held at the April conference. Bruce reports preparations are under way and has requested we all should be actively seeking donations for the auction at this time.

Leo Ebel has developed and mailed the flyer for the 2001 Golf Tournament to be held just prior to the April annual conference.

Chair Jeff Lakin has been in communication with Keith Arbuckle, current President of the WEF, to discuss a joint Silent Auction venture during their annual conference. Mr. Arbuckle is reviewing the materials sent to him and will respond shortly.

We are continuing to work on broadening our fundraising mix by networking with other fundraising entities for ideas on new activities and methods for implementation.

Strategic Plan

We remain on schedule to complete the current elements of our strategic plan. Our committee is in the process of determining our choice of country to support in the Adopt-A-Country program through the National WFP.

Chair Jeff Lakin and Don Pogue, Chair of the Scholarship Committee, have participated in a dialogue regarding the division of funds raised and duties performed for the Annual Golf Tournament. A decision will be forthcoming.

National WFP

A new program entitled “Safe Water Guardians” has been developed by National WFP to assist patrons and donors in estate planning to benefit WFP. Participation benefits include a quarterly financial and charitable planning guide and project work in progress reports from around the world. Guidance documents are provided to assist participants in constructing the language necessary for inclusion of WFP in their wills and other estate planning arrangements.

Miscellaneous

A request for water professional participants to join a delegation traveling to Cuba sponsored by People to People Ambassador Programs has been received. This delegation will meet with local government and water authority officials to develop a plan to rehabilitate Cuba's deteriorating water infrastructure. The trip is planned for May, 2001. Registration and a \$500.00 deposit are due by March 1.

Customer Service

Mr. Brock was not present. No report.

Diversity – Rey Gumucio

Mr. Gumucio gave the following report: Activities of the group are as follows:

1. As I informed you in my last report, today we had the pleasure to host the slide presentation during the lunch break, from, Dr. Shanka Banerji from the University of Missouri, School of Engineering on foreign water utilities from Manaus and Belem in Brazil, South America.
2. Provided I may go to our annual conference in St. Louis, Missouri on April 17, 2001, I will present the video on diversity by Dr. Roosevelt Thomas.
3. Also, as a member of the AWWA National Diversity Committee, I was asked to present a canned presentation on diversity to the Regional (IV) Officers meeting that will take place May 3-5 in St. Louis, Missouri.

k. 1st Year Trustee – Roddy Rogers **Heroism** **Gimmicks & Gadgets** **Kramer Award**

Heroism – Tim Rajchart

Mr. Rajchart was present and indicated that the committee will put something together for the newsletter seeking nominations for the Heroism Award. There is no deadline for this award.

Gimmicks and Gadgets – Brian Smith

Mr. Smith was not present, no report. An article will be prepared for the newsletter.

Kramer Award – Curt Skouby

Mr. Skouby indicated that he hoped to have a paper submitted for the Kramer Award by next month.

l. 1st Year Trustee – Ron Goold **Tenure of Service** **Landmark** **Drinking Water Week** **Research**

Tenure of Service – John Buehrle

Mr. Buehrle was not present and there was no report.

Landmarks – Milo Matthies

This group is still working on the Kansas City submittal.

Drinking Water Week – Chuck Aderhold/Breck Summerford

The Chairmen were not present; the following report was given by Rey Gumucio.

Activities have begun in preparation for the annual "Drinking Water Week" poster contest and Governor's proclamation. The activities are as follows:

- Invitations are being sent this week to the schools requesting participation in the poster contest.

- The deadline for poster entries will be February 28, 2001.
- The Committee will meet in Jefferson City, the first week in March, to judge the posters and select the winners.
- The committee is presently attempting to schedule a date for the Governor's Proclamation Ceremony. We hope to confirm a date soon for late March or early April.
- Following the selection process, the winning poster will be incorporated into this year's mouse pad to be made available to board members, attendees of the Annual State Conference and other interested parties.

The committee believes that the mouse pads are an excellent means of promoting AWWA, MODNR and Drinking Water Week. We have also given out all of our mouse pads by the end of the conference recently leaving none available for other functions. In response, the committee would like to ask the board's approval to double our spending on these pads from last year's \$340.00 to \$680.00

Motion: A motion was made, seconded and approved for this group to raise the amount of money spent on mouse pads to \$680.00.

Research – Bruce Long

Mr. Long was not present. No report

New Business/Old Business

The meeting was adjourned at 2:50 p.m.
Submitted for additions and/or corrections.

John Betz, - Secretary Treasurer