

**MISSOURI SECTION
BOARD OF TRUSTEES MEETING
With
COMMITTEE CHAIRS**

Date: July 14, 2006

Place: **MWWC Training Offices**
Jefferson City, Missouri

ATTENDANCE:

Board Members:

John Betz	Chair
Karen Kelly	Chair-Elect
John Schilling	Vice-Chair
Liz Grove	Director
Barry Kirchhoff	Secretary/Treasurer
Tom Miller	Asst. Secr/Treas.
Jeff Gard	3 rd Year Trustee
Tom Crowley	3 rd Year Trustee
Gail Lewis	2 nd Year Trustee
Jim Urfer	2 nd Year Trustee
Donna Joaquin Mosley	1 st Year Trustee
Bruce Manning	1 st Year Trustee

Committee Chairs:

Tom Crowley -	Annual Conference Management
Donna Joaquin Mosley	Dr. Kramer Award
John Schilling -	Exhibits
Mickey Bernard -	MAC
Ray Seidelman -	Operator Meritorious
John Brummer-	Small Systems
John Schilling -	Technical Program
Curt Skouby -	Water Utility Council
Steve Cymerman -	Web Master
Eric Stechmann -	Young Professionals
Holly Shorney-Darby	Ad Hoc Committee
Gailla Rogers -	Administrative Manager

The meeting was called to order at 9:30 a.m. John Betz Chair, welcomed all members present and had everyone in the group introduce themselves and indicate which office held or committee they served on.

Approval of minutes – John Betz

The minutes of the March 29 Board meeting were approved.

Director’s Report – Liz Grove

Ms. Grove reported that she had attended her first Director’s Report in June. Terry Rolan is the President of AWWA. The board approved the addition of 1 more Vice President. There are now 6 Vice Presidents which will be elected in January. Ms. Grove also reported that the finances look good and that she will be attending two board meetings a year, the next one being in January.

Secretary/Treasurer’s Report – Barry Kirchhoff

Barry reported the balance as of January 1, 2006: \$122,400.46. Year to date income through June 30 was \$38,848.56 and year to date expenses: \$37,504.86. Balance includes \$6,676.33 in Restricted Assets in the Scholarship Fund.

Mr. Kirchhoff reported on Section Insurance. We do not need to purchase it this year; it is still be carried by AWWA National.

Barry reported the following from the joint conference:

Annual Meeting income was	\$198,403.58
Less Seed Money	10,000.00
Actual Income	\$188,403.58
Actual Expenses	-\$126,298.85
Income	\$ 62,104.73

Less WFP/Scholarship Income \$14,600 (\$7,300 WFP, \$3,650 MWEA Scholarship and \$3,650 AWWA Scholarship.

Net income per organization \$23,752.37

MOTION: A motion was made, seconded and passed to approve the Treasurer’s Report.

Chair’s Report –John Betz

Mr. Betz passed out copies of the organizational chart and committees and information regarding the duties of the Administrative Manager.. He reported that there would be a joint meeting with MWEA in the afternoon and those active for the conference needed to stay for that portion of the meeting; anyone else wishing to stay was welcome to do so.

Discussion was held regarding the Missouri Section sponsoring the Regional Officers meeting next year. It will be held May 4-5, 2005 at Big Cedar Lodge. Tom Crowley will work on this.

Mr. Betz reported that the section was making a profit and that income/profit needed to be put back into the Section.

A motion was made to form an AdHoc Committee to evaluate options for additional funds to purchase/allocate additional equipment and/or investigate needs of the section and to check with committee chairs to see if they needed more funds for their committee's activities or perhaps to give out more scholarships. Holly Shorney-Darby was named Chair of this committee.

Administrative Manager's Report – Gailla Rogers

Gailla gave the deadline for the next newsletter deadline –July 28, 2006.

Committee Reports-

Secretary/Treasurer – Kirchhoff

Annual Conference Management

Site Selection

Registration

Membership

Annual Conference Management- Tom Crowley

Tom Crowley was present and reviewed how the conference went. Everyone thought it went very well. It was reported that Mark Wolff will take a larger role in Conference Management next year.

Site Selection – Barry Kirchhoff

March 26-28, 2007 Joint Conference with MWEA at TanTarA

March 31-April 2, 2008 Joint Conference with MWEA at TanTarA

March 30-April 1, 2009 Joint Conference with MWEA at TanTarA

Registration – Barry Kirchhoff

Barry Kirchhoff was present – no report.

Site Selection – Barry Kirchhoff

No report.

Membership – Dan Montgomery

Mr. Montgomery was not present; no report

Assistant Secretary-Tom Miller

Newsletter

Advertising

Public Information

Web Master

Newsletter –Tom Miller

Mr. Miller was present; no report other than the newsletter deadline – July 28, 2006

Advertising – John Pruss

Mr. Pruss was not present; but presented the following report:

STATUS OF NEWSLETTER ADVERTISING FOR 2006

July 13, 2006

	Advertiser	Size of Ad	Cost of Ad	Issues Remaining after Summer '06,
1	American Cast Iron Pipe Co. (Luckie & Co.)	½	\$400	2
2	Aquastore Tanks (BVD Advertising)	½	\$400	3
3	Bartlett & West Engineers, Inc.	½	\$400	Currently up for renewal
4	Black & Veatch	¼	\$260	Currently up for renewal
5	Bucher, Willis & Ratliff Corp.	¼	\$260	2
6	Burns & McDonnell	¼	\$260	2
7	CDM	¼	\$260	1
8	CH2M Hill, Inc.	¼	\$260	Currently up for renewal
9	Crawford, Murphy & Tilly, Inc.	¼	\$260	1
10	Douglas Pump Service, Inc.	½	\$400	2
11	Durkin Equipment Company	¼	\$260	Currently up for renewal
12	EEC Supply Company	IFC	\$660	1
13	Flo-Systems, Inc.	½	\$400	1
14	Fluid Equipment Co., Inc.	½	\$400	1
15	Ford Meter Box Co., Inc.	¼	\$260	1
16	Hach Company	¼	\$260	2
17	Haynes Equipment Co. Inc.	½	\$400	2
18	Horner & Shifrin, Inc.	¼	\$260	2
19	JCI Industries, Inc.	½	\$400	2
20	Leggette, Brashears & Graham, Inc.	¼	\$260	2
21	Natgun Corporation	¼	\$260	Currently up for renewal
22	Ressler & Associates, Inc.	½	\$400	3
23	R.H. Tauser & Associates, Inc.	BC	\$200	Currently up for renewal
24	Tank Industry Consultants	¼	\$260	Currently up for renewal
25	Themec – Midwest Coatings Consultants, Inc.	¼	\$260	Currently up for renewal
26	Tonka Equipment Co.	½	\$400	2
27	Utility Service Co., Inc. (Workflow Advertising)	¼	\$260	3

	Income to date	2,240	
	Projected Year End Total	8,760	

Public Information - Steve Cymerman

Mr. Cymerman was present. He reported on the web site and that we will continue using Pay Pal for on-line registrations. We need to do a better job on getting the word out regarding the section's intent of doing on-line registrations. There was discussion regarding putting classified ads on the web site. Jeff Gard and Steve Cymerman will work on this and present a report to the board re: classified costs and guidelines.

Chair Elect- Karen Kelly
Budget
Strategic Planning
Water Utility Council

Budget – Karen Kelley

Ms. Kelley was present – no report.

Strategic Planning – Karen Kelly

Ms. Kelly was present – no report.

Water Utility Council – Curt Skouby

Mr. Skouby spoke about attending the fifth annual Water Matters! Fly-In in Washington, D.C., on March 29-30, 2006. He also indicated the Primacy Fees passed and will be good for a few years. At the Federal level there is work on a Chemical Security Facility Terrorist Act.

Vice Chair- John Schilling
Technical Program
Exhibits
MAC

Technical Program – John Schilling

Mr. Schilling was present; no report. However, there will be an article in the upcoming newsletter regarding a “Call for Papers” for next year’s conference.

Exhibits – John Schilling

Mr. Schilling was present – No report.

Manufacturer’s/Assoc. Council – Mickey Bernard & Nichol Burns

Mr. Bernard was present. No report.

Past Chair – Roddy Rogers

Nominations
Audit
J. R. Popalisky Scholarship

Nominations –Roddy Rogers

Mr. Rogers was not present; no report.

Audit – Bruce Hattig

Mr. Hattig was not present; no report. .

J. R. Popalisky Scholarship – Chester Bender

Mr. Bender was not present; no report.

Director – Liz Grove
Fuller Award
National Nominations
Water Industry Coordinating Council

Fuller Award – Gurnie Gunter
No report.

National Awards – Barry Kirchhoff
No report.

Water Industry Coordinating Council- Frank Pogge
No report.

3rd Year Trustee – Jeff Gard
Retired Members
Small Systems
Bylaws
Source Water Protection

Retired Members – Diana Dohmen

Ms. Diana Dohmen was not present, but there was discussion that this committee would continue to function and that the lunch would continue to be held jointly with the spouses. There will be effort put into making the spouses' program (now known as the family program), and have a bigger presence at the upcoming conferences.

Small Systems – John Brummer

Mr. Brummer reported that 250 operators had been trained since February through training with MWWC.

Bylaws – John Parker

Mr. Parker was not present; no report.

Source Water Protection – John Witherspoon

Mr. Witherspoon was not present but it was presented that this group is drafting aggressive language for AWWA to use regarding source water protection.

3rd Year Trustee – Tom Crowley

Research
Diversity
Kramer Award

Research – Bruce Long

No report.

Diversity – Amy Ruggeri

Ms. Ruggeri was not present; but it was reported that we want to have the 5K Run at the conference next year.

Kramer Award – Donna Joaquin Mosley

Ms. Mosley was present; no report.

2nd Year Trustee – Gail Lewis

Student Activities

Education

Young Professionals

Student Activities – Tom Crowley

Mr. Crowley was present. He reported that he was making student visits and that students were starting a section in Columbia.

Education – Gail Lewis

Ms. Lewis reported that the next teleconference will be November 2.

Young Professionals – Eric Stechmann

Mr. Stechmann was not present; no report.

2nd Year Trustee – Jim Urfer

Water for People

Landmark

Gimmicks & Gadgets

Water for People – Leo Ebel

Mr. Ebel was not present; however, it was reported that a Memorandum of Understanding was being drafted by AWWA National and that they want all sections to sign off on it. We will be using the WFP logo for fundraising.

Landmark – Matt McLaughlin

Mr. McLaughlin was not present; no report.

Gimmicks and Gadgets – Bob Nelson

Mr. Nelson was not present; no report.

1st Year Trustee – Bruce Manning

Operator Meritorious

Safety

Tenure of Service

Heroism

Operator Meritorious – Ray Seidelman

Mr. Seidelman was present - no report.

Safety – Dan Minor

Mr. Minor was not present. No report.

Tenure of Service – Bill Clarke

Mr. Clarke was not present; no report.

Heroism – Tim Rajchart

Mr. Rajchart was not present; no report.

1st Year Trustee – Donna Joaquin Mosley

Drinking Water Week

Boyd Award

Best Operator

Drinking Water Week – Susan Bloomer

Mrs. Bloomer was not present; no report.

Boyd Award – Gurnie Gunter

No report.

Best Operator: Raed Armouti

Mr. Armouti was not present. No report.

Other Business:

It was reported that we are about to run out of shirts. Ms. Mosley reported that she will review ordering of new shirts. She will report back to the board.

Mr. Seidelman passed out the following information:

6- P Guardians

PURPOSE

The idea is to have fun recognizing section members who provide consistent service to the Missouri Section AWWA. It gives the section a way to recognize efforts of members who by choice or job restrictions can not work their way through the chairs for section offices. It is not restricted to present or past officers. Any member in the section is eligible for selection. A good example of a 6-P Guardian would be energetic committee member who routinely performs the much needed duties at conferences or planning sessions.

DUTIES

The 6-P Guardians would be responsible for assisting in the major fund raising activities, Water for People and the Popalisky Scholarship. The Guardians could adopt any other specific duty as need arises. It is implied that 6-P Guardians will continue to provide service to the section.

SELECTION

New members will be selected annually by the Trustees. Any section member can submit a recommendation to a trustee no later than 60 days prior to the annual conference. The Trustees will exercise discretion on how many new inductees are added each year. The national representative attending our conference should be included.

HISTORY

The concept of an honor group for the AWWA section began in the wee morning hours on the 125th anniversary of the founding of AWWA. Several members strongly felt that the clean drinking water members should have an organization similar to the dirty water sludge slingers. Several letters were discussed and the letter “P” was selected so that the word potable could be used. The “Guardian” term was selected since it refers to what patrons are. Thus, the 6-P Guardians stands for Preeminent Patrons Persistently Purveying Potable Product.

SYMBOL

Members will be recognized by a lapel pin that will be pewter in color to represent a working tool. The pin will resemble a round shield with a valve key etched on the shield.

INDUCTION CEREMONY

The presiding official would be selected by the 6-P Guardians and referred to as the “Chief Plant Operator” (CPO). The CPO would introduce the nominees and briefly describe their contribution to Missouri Section AWWA. He would present a token symbol to each nominee which will be an 8 to 12 inch wooden valve key on a lanyard. He would describe the greeting sign of a 6-P Guardian as the motion of turning a valve key. A pleasant greeting will be shown as one that opens a valve such as occurs at the end of a repair or opening a new supply. The distress greeting will be shown as one that closes a valve such as occurs in stopping a water main break. Since the turning direction will vary according to their system, members will have to rely on the individual’s facial expression in order to differentiate between a pleasant or a distress greeting.

The CPO will describe the responsibility of a 6-P Guardian to continue serving the section. He will then ask them to choose wisely from a number of water glasses and bottles of water. Naturally, they will be expected to choose the tap water glasses. Crowd participation will be encouraged to help them make the wise selection.

After the wise selection, the CPO will present the lapel pin give the oath to the new members.

OATH

I (state your name) promise to uphold the ideals and goals of the 6-P Guardians and continue to be a Preeminent Patron Persistently Purveying Potable Product. I promise to come to the aid of a fellow member in times of distress. I will always keep my valve key handy and at the right length. I will proudly wear the lapel pin at all Missouri Section functions. This I will faithfully do as I gratefully work with other Missouri Section members so help me all mighty regulators.

ADDITIONAL ITEMS

We could provide a quality certificate. We could also provide a special AWWA mug or travel mug. A crystal mug that could be used in the wise choosing part of the ceremony would be nice.

COST: Lapel pins \$5 to \$7 – certificates nominal – crystal glass \$5 to \$15 – wood valve key nominal.

MOTION: To have Ray Seidelman prepare by-laws for the organization of the 6P Guardian and to have it ready for the next board meeting. We will need to put the guidelines in the ByLaws, provide a committee description and present budget needed at the November board meeting.
MOTION PASSED.

The group adjourned at 11:30 for lunch and a joint meeting was held in the afternoon with MWEA.

Submitted for additions and/or corrections.

Barry Kirchhoff - Secretary Treasurer