

**MISSOURI SECTION  
BOARD OF TRUSTEES MEETING  
with  
COMMITTEE CHAIRS**

**Date:** November 5, 2004

**Place:** **Stoney Creek Inn**  
Columbia, Missouri

The meeting was called to order at 9:30 a.m.

**ATTENDANCE:**

Board Members:

Mike O'Connell	Chair
Roddy Rogers	Chair-Elect
John Betz	Vice-Chair
Liz Grove	Past Chair
Barry Kirchhoff	Secretary/Treasurer
Karen Kelley	3 <sup>rd</sup> Year Trustee
Tom Miller	3 <sup>rd</sup> Year Trustee
Jeff Lakin	2 <sup>nd</sup> Year Trustee
John Schilling	2 <sup>nd</sup> Year Trustee
Tom Crowley	1 <sup>st</sup> Year Trustee

Committee Chairs:

Tom Crowley -	Annual Conference Mgmt
Donna Mosley -	Dr. Kramer Award
Education -	Vinnie Hart/Gail Lewis
John Schilling -	Exhibits
Matt McLaughlin	Landmarks
Mickey Bernard -	MAC
Dan Montgomery-	Membership
Ray Seidelman -	Operator Meritorious Service
Curt Skouby -	Water Utility Council
Steve Cymerman -	Webmaster
Gailla Rogers -	Administrative Manager

Others:

John Bognar	New volunteer
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Mike O'Connell, Chair, welcomed all members that were present and had everyone in the group introduce themselves and indicate which office or committee held.

**Approval of minutes from July Board Meeting – Mike O'Connell**

**MOTION:** A motion was made, seconded and approved to accept the July minutes with minor changes: 1) Two committees were listed twice and, 2) Under the Boyd Award, Ms. (Liz) Grove was shown as Mr. Grove.

**Director's Report – Dave Visintainer**

Mr. Visintainer was not present

### **Secretary/Treasurer's Report – Barry Kirchhoff**

Barry Kirchhoff, Secretary Treasurer, reported that the beginning balance on January 1, 2004 was 104,139.02. The YTD Income through October 31 was \$121,375.98 and the YTD expenses through October 31 were \$102,742.15. The balance October 31, 2004 was \$122,772.85. This balance included \$8,676.33 of restricted assets in the Scholarship Fund.

**MOTION: A motion was made, seconded and passed approving the Treasurer's Report.**

### **Chair's Report – Mike O'Connell**

Mike O'Connell indicated that he had several things to discuss as summarized below:

Holly Shorney-Darby has indicated that she would be happy to work out the details for the Section's lunch next year at the Annual Conference in San Francisco and should this be a joint lunch with Kansas? After discussion, Barry Kirchhoff was advised to contact Holly Shorney-Darby and ask her to proceed with this.

Mr. O'Connell indicated that he had received a letter from the Virginia Section of the Boy Scouts asking for a contribution of \$242.25 for the National Boy Scout Jamboree scheduled for July 25-August 3, 2005 in Virginia. The Missouri Section's contribution will go toward a water related handout given to the boys. Their solicitation letter indicates that the group anticipates spending \$20,000 in giveaways to those attending the jamboree next year. The contribution amount was computed from the number of boys anticipated to be attending the Jamboree from Missouri. They anticipate 323 boys from Missouri. The Jamboree is held every 4 years and this is a one time contribution. Ray Seidelman indicated that this has been and is supported by MWEA. The Boys Scouts would like to hear back from the Missouri Section by December 1, 2005 if they will be able to make the contribution.

**Motion: A motion was made, seconded and passed to make the contribution to the Boy Scouts Jamboree.**

Mike O'Connell said that he received a request from AWWA National seeking input on how Missouri water utilities felt with regard to being prepared to answer questions after a Lead article was written by The Washington Post. Information had been sent out from National with answers to give to people calling in to inquire about Lead limits in their water. Everyone felt adequately prepared to answer the questions. It didn't appear from the group present, that anyone received a rash of calls. Ms. Grove indicated that the article said that Kansas City, Missouri's water utility was fine, when in fact, the correct city was Kansas City, Kansas.

Mr. O'Connell passed on a letter received from National regarding the Section's allotment amount to Roddy Rogers for his use in preparing next year's budget.

Mr. O'Connell reported that the Missouri Section would be getting a letter from National showing the percentage rate collected now by the Missouri Section for the section allotment. National is asking that each section choose one from the following three percentages: 0%, 5% or 10%. Right now there are more than 30 variations of section allotments. It was discussed that the Missouri Section will go with the percentage amount that most closely matches what is already being done. It was reported that the current allotment is a little over 4%. This allotment change does not need to be voted on and approved by the membership.

Mr. O'Connell indicated that after lunch there would be a short discussion with MWEA folks regarding the formation of a core group selected to start working on the details for the joint conference scheduled for 2006. Mr. O'Connell indicated that the committee people from the Missouri Section would be Chair, Conference Management, Technical Program, Exhibits, Secretary-treasurer and Administrative Manager.

### **Administrative Manager's Report – Gailla Rogers**

Gailla gave the deadline for the next newsletter as November 19.

There will also be discussion later with regard to what materials go into the conference mailer and the deadline to get that information to the manager for the mailing that goes out in January.

**Committee Reports-**  
**Secretary/Treasurer – Kirchhoff**  
**Annual Conference Management**  
**Site Selection**  
**Registration**  
**Membership**

**Annual Conference Management- Jeff Gard/Ron Molly/Tom Crowley**

Tom Crowley was present and presented a comprehensive report. There was discussion regarding meal prices. The administrative manager was asked to forward last year's conference registration form to the annual conference folks, secretary-treasurer, and chair.

There was discussion regarding an education voucher program created by MDNR. The state has sent out vouchers to water systems that serve less than 3300 people. The amount depended on whether or not you have a treatment system or just a distribution system. If you have a treatment system you got \$1850 in vouchers and if you just had a distribution system with no treatment, you got \$1250. The systems have until December 2007 to use them. They can be used to pay for DNR approved water operator training (not wastewater) and can be used by anyone the utility allows to use them, doesn't necessarily have to be a certified operator. The vouchers are then sent to DNR for reimbursement.

Language will have to be inserted into the conference mailer and registration form indicating that the Missouri Section will accept vouchers for the annual conference.

**Site Selection – Barry Kirchhoff**

April 6-8, 2005	Holiday Inn Executive Center, Springfield
March 27-29, 2006	Joint Conference with MWEA at TanTarA
March 26-28, 2007	Joint Conference with MWEA at TanTarA
March 31-April 2, 2008	Joint Conference with MWEA at TanTarA

Barry indicated that he had received a request from a new St. Charles hotel regarding hosting the 2009 conference. It was decided that the group will see how the first joint conference goes before deciding to go back to single conferences or stay with the joint concept.

**Registration – Barry Kirchhoff**

No report.

**Membership – Dan Montgomery**

Dan Montgomery was present and gave the following report:

As of October 31, 2004 the Missouri Section has 831 members down 16 memberships ( 2%) from last year. The total membership for AWWA nationally is 56,916 which is up .1% from this time last year.

I would ask (challenge) each board member and committee chair to recruit one member before our conference. Consider your personal contacts with vendors, consulting engineers and other utilities. You would probably be surprised that there are folks that are not aware of the benefits of belonging to AWWA. There are applications on line (AWWA.org) or you can email me (dmontgomery@indepmo.org) with a lead and I will follow up.

**Assistant Secretary-Ron Molly**

**Newsletter**  
**Advertising**  
**Public Information**  
**Web Master**

### **Newsletter – Ron Molly**

Newsletter deadline is November 19.

### **Advertising – Ed Sewing**

No report. It was reported, however, that we're still looking for someone to take over this committee.

### **Public Information - Steve Cymerman**

Mr. Cymerman was present and gave a website report. He reported that since the last board meeting he had completed the process of transferring the web site to a new hosting service. The current fee for this hosting service is \$9.99 per month. The old hosting service charged approximately \$42/month. The information for the new host is as follows:

Executive Personal Computers (EPC)  
3940 Harry S. Truman Blvd.  
St. Charles, MO 63301

Our account representative is:

Mike Wilkerson  
Phone: 636-443-1999  
Fax: 636-443-1998  
Internet: [www.epcusa.com](http://www.epcusa.com)  
Email: [cptmike@epcusa.com](mailto:cptmike@epcusa.com)

The current domain names registration ([www.awwa.mo.org](http://www.awwa.mo.org) and [www.awwa-mo.com](http://www.awwa-mo.com)) are due to expire at the end of January, 2005. The annual fee to renew the domain registration is \$35.00. We can save some money by renewing for multiple years. It would cost \$60.00 to renew for five years (\$12.00/yr) and \$100.00 to renew for ten years (\$10/yr). **Mr. Cymerman had been authorized at the previous board meeting to spend up to \$100 renewing the domain name.**

With the new hosting service, he was able to get several advanced website functions working properly. They are: "hit counter", "search form", and "feedback form". The web site homepage has received approximately 1400 hits since August 23, 2004.

### Secure Web Site Hosting

The secure web site hosting service that would allow us to accept credit card payments over the internet costs \$54.95/month plus a one time set up fee of \$299.00. This doesn't include any charges that we would incur from the bank we use to process the credit card payments.

Alternate online payment methods such as PayPal.com or 2 CheckOut.com are available, PayPal's standard rate is 2.9%+\$0.30 per transaction. @CheckOut's rate is 5.5%+\$0.45 per transaction. PayPal requires that the purchaser setup a PayPal account in order to make a purchase. 2CheckOut skips this step and the purchaser can just enter the credit card information directly. In either case, we never see the credit card information of the purchaser.

The PayPal monies are deposited into an account setup for the MO-Section and can be transferred to the Mo-Section's bank account(s). The 2CheckOut monies are deposited directly into the MO-Section's bank account. 2CheckOut holds some monies in reserve in an account setup for the MO-Section.

### **Chair Elect- Roddy Rogers**

**Budget**

**Strategic Planning**

**Water Utility Council**

## **Budget – Roddy Rogers**

No report.

## **Strategic Planning – Roddy Rogers**

Mr. Rogers reported that he had looked at the Strategic Plan and said that he found a pretty comprehensive list of items to work on. He is asking that the Section consider working on the following five:

- 1) **Water Quality** – He felt that we needed to set up a voluntary peer review group. AWWA National might be able to provide statistics of the small utilities. We need to keep the utilities informed of regulations.
- 2) **Small Water Systems** – OpFlow is a good resource magazine for Small Systems. Need to contact National to see how much OpFlow can be purchased individually and then figure out a way to be sure that small utilities get OpFlow. We need to work with DNR to find the small utilities. Gail Lewis spoke of putting together a group of water professionals that would be willing to “Adopt a Small Utility”. John Betz is the contact for WMMC and it was expressed that this organization really has the ability to get out to small utilities. There will be discussions as to how the two organizations can work on something together.
- 3) **Government Affairs** – The Water Utility Council needs to put something in the newsletter to highlight government affairs. Something that gives web site addresses for Government Affair articles. Curt Skouby will work on an article for the next newsletter.
- 4) **Public Information** – It would be good to have a number of press releases done each year. Roddy Rogers will get with Tom Ratzki on this. Definitely want to have a press release done while the conference is in Springfield.
- 5) **Education** – Discussed the possibility of having junior high kids come one day to the conference, stop by the exhibit area during a timeframe when the exhibit floor is closed. It was expressed that the exhibitors would like that. It was reported that WEF already has this type of program in place. Mr. Hart spoke of already knowing of a group of volunteers that could go out and speak to classes and that during Drinking Water Week would be a good time to have them show up in the schools. Liz Grove also indicated that the last week of school is another opportunity to go to schools. Tom Crowley, Vinnie Hart and Roddy Rogers will work on this for the upcoming conference and possible school visits.

The following tasks were discussed as implementation of the plan---to be followed thru on--

- 1) Roddy Rogers will contact AWWA about a MO grouping of the recent benchmarking survey.
- 2) Curt Skouby was to get web links to gov't affairs and regulatory highlights to Gailla for the newsletter.
- 3) Liz Grove was going to provide the address of Steve Cymerman for a link on the web site to EPA and DNR
- 4) Roddy was going to check with Fabiola to see if our library funds could be used to provide Opflow to small systems. Tom Miller and John Brummer were going to pick 1 or 2 small systems to "adopt".
- 5) Roddy was going to talk to Tom Ratzki about doing news releases.
- 6) Tom Crowley, Mickey Bernard, Vinnie Hart, and Gail Lewis were going to pursue having students at a session or the exhibits at the annual conference.

Thanks-- Roddy

## **Water Utility Council – Curt Skouby**

Mr. Skouby reported the following:

In October National AWWA asked us to send a letter to Senator Bond. National AWWA would like language to be included in one of appropriations bill that directs EPA to provide technical assistance and training for drinking water security and regulatory compliance through an appropriate non-profit organization (National AWWA). Attached you will find the letter our section sent.

Attached with this report you will find a Washington D.C. Report that National AWWA sent out November 3<sup>rd</sup>. The report was written before a winner of the Presidential race was known. In the report National tries to give some insight into what the elections may mean concerning issues of interest to the water industry.

Funding at both the Federal and State level is expected to be tight again this year.

**Vice Chair-John Betz**  
**Technical Program**  
**Exhibits**  
**MAC**

**Technical Program – John Betz**

John Betz reported that the technical program committee has completed a draft of the program format for the April conference. We have scheduled twelve sessions over the three days with a total of forty speakers. On Tuesday afternoon, April 6 and on Thursday, April 7 we will have three meeting rooms; on Friday, April 8 there will be two concurrent programs.

The response to our “call-for-papers” has been excellent. The committee has received seventeen abstracts so far. Mickey Bernard will be setting up the products’ forum on Tuesday afternoon; Tom Crowley will be finding speakers for the university forum on Thursday; Bruce Long will be doing the same for the research session the same day.

Our plan is to have a final draft of the program ready for Gailla at about the time of the January board meeting.

**Exhibits – John Schilling**

Mr. Schilling was present and gave the following report.

Exhibitor Prospectuses for the 2005 Conference will be printed and mailed to approximately 300 prospective exhibitors during the first week of January 2005.

Electronic files for the Exhibitors Prospectus and Application Forms will be provided to Steve Cymerman for posting on the MO-AWWA web-site.

A preliminary budget for Exhibit Hall activities is included with this report.

Food and beverage costs at the University Plaza Hotel in Springfield are about 45 percent higher than the 2004 costs at the Holiday Inn-Columbia (\$16,500 versus \$11,250). However, booth and hall rental costs are only about half as much at the University Plaza since the hall rental appears to be included in our contract (\$5,700 versus \$11,500).

Based on the estimated costs and attendance figures in the preliminary budget, it appears that we will need to have about 35 or 36 paid exhibitors in order to “break even” with Exhibit Hall expenses. It appears also that net Exhibit Hall profit will increase by about \$500 for every paid exhibitor over the “break even” number. Likewise, deficits would increase by about \$700 for each paid exhibitor below the 35 or 36 “break even” number. These estimates do not include revenues from Hospitality Host solicitations which usually total about \$3,500 at \$100 per Host.

We had 39 exhibitors in Columbia in 2004, 32 exhibitors at the Lodge of 4 Seasons in 2002, and 40 exhibitors in St. Louis in 2001.

We received the following suggestions from attendees at the 2004 Conference:

1. Include drink tickets for Exhibitors in their registration packets.
2. Use different colored name badges for Exhibitors.
3. Invite Exhibitors to donate neck lanyards for use by Conference attendees.
4. Locate registration desk next to Water for People booth.
5. Make announcements about upcoming sessions in the Exhibit Hall during the Conference.

**John Schilling indicated that he needed to know who was in charge of the Golf Tournament so there could be a call for sponsors made in the Exhibitors Prospectus.**

**Manufacturer's/Assoc. Council – Mickey Bernard**

Mr. Bernard was present. No report.

**Past Chair – Liz Grove**

**Nominations**

**Audit**

**J. R. Popalisky Scholarship**

**Nominations –Liz Grove**

Ms. Grove reported that a slate of officers would be ready for the January deadline to get that information out to the membership prior to the April conference.

**Audit – Tom Miller**

Mr. Miller was present; no report.

**J. R. Popalisky Scholarship – Chester Bender**

Mr. Bender was not present. Liz reported that Mr. Bender is attempting to find more people for this committee. According to the Administrative Guidelines there are supposed to be nine members for this group. It was reported that there has never been that many on the group, but it was a good idea to get more members. It was suggested that there be an article placed in the newsletter.

Liz reported that the committee chair should contact the Financial Aide Office at the colleges to get on their scholarship database. It was also discussed that we should be giving the Scholarship winner a student membership in AWWA.

**Director – Dave Visintainer**

**Fuller Award**

**National Nominations**

**Water Industry Coordinating Council**

**Fuller Award – David Visintainer**

Mr. Visintainer was not present; no report.

**National Awards – Barry Kirchoff**

Mr. Kirchoff was present and indicated there was nothing to report.

**Water Industry Coordinating Council- Frank Pogge**

Mr. Pogge was not present; no report.

**3<sup>rd</sup> Year Trustee – Tom Miller**

**Retired Members**

**Small Systems**

**Bylaws**

**Retired Members – Diana Dohmen**

Ms. Dohman was not present; but the following was reported.

The last activity of this committee was the Annual Meeting luncheon on Thursday, April 15, 2004, Columbia, Missouri.

Before the end of the year, we will make a mailing to all persons on the retired members mailing list (approximately 60 names), letting them know about next year's lunch (date, Thursday, April 7, 2005, location, etc.).

We do not foresee a good attendance at the Springfield meeting. For most of the regulars, Springfield will be farther. We have never had very much support from Springfield retirees. Maybe we can find a few new ones in Springfield!!

We are open to all and any suggestions. Here is the plan at this time.

1. The retired members will be held with the spouses' lunch and entertainment. Will the annual meeting person handling the spouses program / meals, please contact me?
2. The raffle is gone. There just is not enough interest anymore. Any items that are received from retired members will be placed in the WFP auction.

**Small Systems – John Brummer**

Mr. Brummer was not present; no report.

**Bylaws – John Parker**

Mr. Parker was not present, but submitted the following report

No significant activities have occurred with respect to the Administrative Guidelines or Bylaws since our last report in July.

During the past year, revised Administrative Guidelines were placed on the section web site. It is anticipated that additional changes and additions to the Administrative Guidelines will be accumulated until a re-issue of the printed document is in order.

Committee Chairs are encouraged to review the guidelines for their committees and submit changes to represent how they are functioning. The Bylaws Committee will help with formatting and submittal to the Board.

The Bylaws Committee suggests that the board review the possibility of reducing the number of printed Administrative Guidelines to only those needed for persons not having Internet access, with all others relying solely on the web site for information.

**3<sup>rd</sup> Year Trustee – Karen Kelley**

**Research**

**Diversity**

**Kramer Award**

**Research – Bruce Long**

Mr. Long was not present, no report. It was reported though that he would be actively seeking research papers for the conference.

**Diversity – Amy Ruggeri**

Ms. Ruggeri was not present; but the following report was given

With the Board's approval, the Diversity committee will once again plan a 5K Fun Run/Walk for the state meeting. If desired, we will also look into providing a presentation or speaker on Diversity.

**Board Action: This was approved at the November Board Meeting.**

**Kramer Award – Donna Mosley**

Ms. Mosley was present and gave the following report.

Ms. Mosley contacted Fabiola Roll, Senior Section Services Representative regarding where to find the AWWA Style Manual. This style manual is currently referenced in the Dr. Kramer Award Committee description. Ms. Roll forwarded a pdf file "Information for Contributors: Submission for Papers". The information in this document should be incorporated in the committee description. Ms. Mosley will update the description, forward to John Parker and carbon copy Gailla Rogers. All attendees were asked to forward any contacts who may be eligible for the award. Ms. Mosley asked if there are other volunteers besides, Curt Skouby and Karen Kelley who are interested in reviewing papers submitted. Mike O'Connell indicated he is willing if there are no other volunteers.

**2<sup>nd</sup> Year Trustee – John Schilling**  
**Student Activities**  
**Education**  
**Young Professionals**

**Student Activities – Tom Crowley**

Mr. Crowley was present and reported that he had driven to Rolla and made a presentation to 40 graduate students. We need to encourage them to become AWWA members. He indicated that he had not had any luck with KU with this regard.

He indicated that he would be working on the University Forum again this year and asked for the students to get complimentary rooms as had been done in the past.

**Board Action: This was approved.**

**Education – Vincent Hart**

Mr. Hart was present as was Gail Lewis.

The following report was given: The education committee is working on two events that it does every year. The teleconferences as well as the preconference workshop. It has been difficult finding a location for the teleconference in Saint Louis. Twice the facility that has been used has stopped doing satellite teleconferences. With the use of webcasts this opens the opportunity to potentially find other locations for the teleconference. Board members were asked about potential locations in the Saint Louis area. John Schilling has volunteered the Black & Veatch office in Saint Louis for a potential webcast location. The Kansas City location is considering webcast due to the reduced costs.

The teleconference has lost money for AWWA and they are working on ways to promote the teleconferences better. One of the ways that they are improving the teleconference is that they are switching from a tri-fold mailer to a single page mailer. The single page mailer will have a blank side that the section can print location information as well as voucher information. We feel that this will help make the teleconferences more accessible to our members. Vinnie Hart will have the single page mailer sent to him and he will print the location information prior to sending it to Gailla for mailing.

The preconference workshop for the section meeting was discussed. The tentative preconference workshop was alternative disinfectants.

A few other potential events discussed included presentations to school children and basic skills training for operators. The group discussed trying to schedule the operator basis skills training with the next operator test schedule with would occur after the first of the year.

**Young Professionals – Jerry Jesky and Kirt Ervin**

Ms. Grove reported for the Young Professionals Committee that she had been in touch with Jerry Jesky and he is in the process of moving to Springfield. She will help out with this committee. Mr. Jesky indicated that once he gets relocated, he will step back in to lead this group. Ms. Grove indicated that we need to

get the word out to firms asking that they do their client dinners after the Meet and Greet function. People are having to leave the exhibit hall early. Same thing with Young Professionals, either make the event later or possibly do it on a different day.

**2<sup>nd</sup> Year Trustee – Jeff Lakin**  
**Water for People**  
**Landmark**  
**Gimmicks & Gadgets**

**Water for People – Leo Ebel**  
Mr. Ebel was not present; no report.

**Landmark – Matt McLaughlin**

Mr. McLaughlin was present. He presented the following report:

If anyone is seeking recognition from AWWA for a Water Landmark which has played an important role in water supply, treatment, distribution, or technological development, please contact Matt McLaughlin at (816)325-7695 or by e-mail at [mmclaughlin@indepmo.org](mailto:mmclaughlin@indepmo.org).

When determining whether or not your site meets the requirements of this award, please consider the following:

- 1.) An American Water Landmark must be a tangible, physical property that has or has had a direct and significant relationship with water's supply, treatment, distribution, or technological development. It should be of permanent and nonexpendable nature, such as a building, dam, reservoir, tower, etc., and not machinery or a natural water resource.
- 2.) A water landmark must be at least 50 years old and be recognized within its own community or region as a popular, valued, or historically significant property.
- 3.) It must be apparent that the Landmark candidate has been and will continue to be maintained in a manner appropriate to the status of an American Water Landmark. The Landmark may be utilized in a manner other than its original purpose.

**Gimmicks and Gadgets – Chair Position OPEN**

No report

**1<sup>st</sup> Year Trustee – Tom Crowley**  
**Operator Meritorious**  
**Safety**  
**Tenure of Service**  
**Heroism**

**Operator Meritorious – Ray Seidelman**

Mr. Seidelman was present and he indicated that he would start working on getting candidates for this award.

**Safety – Dan Minor**

Mr. Minor was not present; no report.

**Tenure of Service – Jim Urfer**

Mr. Urfer was not present; no report.

**Heroism – Tim Rajchart**

Mr. Rajchart was not present; no report.

**1<sup>st</sup> Year Trustee – Jeff Gard**  
**Drinking Water Week**  
**Boyd Award**

## **Best Operator**

### **Drinking Water Week – Susan Bloomer**

Ms. Bloomer was not present; no report.

### **Boyd Award – Liz Grove**

No report

### **Best Operator-Chair Position OPEN**

No report.

### **Source Water Protection – John Witherspoon**

The guidelines for the above new Committee were submitted and approved. The members below will soon begin work on the organization and functionality of the Committee. One aspect to be addressed will be *Source Water Assessments*. MO-AWWA will be able to provide guidance to members utilizing these assessments for developing SWP Plans.

We also would like to begin canvassing for candidates for the 2005 *Exemplary Source Water Protection Award*, given annually to small, medium and large systems. Anyone can nominate or self-nominate a system for this award.

A new *Watershed Protection Seminar* has been developed for National AWWA. John Witherspoon and Bill Ward of CADMUS worked on this project, presented it in Austin, TX in September, and will again present it in Winnipeg, Canada this year in December. Next year includes Nashville, TN in February. We have some new presentation material from this effort.

John Witherspoon will assume the Chair of the National AWWA Source Water Protection Committee next month @ WQTC in San Antonio.

If you have any questions, please contact me.

### **Other Business:**

Meeting adjourned at 12:00 noon. The meeting resumed at 1:00 p.m. for a short meeting with MWEA folks. Discussions were held regarding the two groups of people who would start working together on the Joint meeting. MWEA is having their conference March --- ---- and Mike O'Connell indicated that he would like to have a couple AWWA folks drop by to look at the Exhibit Hall and brainstorm ways to get more exhibitors in the exhibit area. At the last joint conference more than 9 exhibitors had to be turned away.

Meeting adjourned at 1:30 p.m. Submitted for additions and/or corrections.

Barry Kirchhoff - Secretary Treasurer