

**MISSOURI SECTION
BOARD OF TRUSTEES MEETING
with
COMMITTEE CHAIRS**

Date: November 7, 2003

Place: Stoney Creek Inn
Columbia, Missouri

ATTENDANCE:

Board Members:

Liz Grove	Chair
Mike O'Connell	Chair-Elect
Roddy Rogers	Vice-Chair
John Betz	Secretary/Treasurer
Curt Skouby	3rd Year Trustee
Leo Ebel	3rd Year Trustee
Tom Miller	2 nd Year Trustee
John Schilling	1 st Year Trustee

Committee Chairs:

John Schilling	-	Exhibits
Tim Rajchart	-	Heroism
Ray Seidelman	-	Operators Meritorious
Diana Dohmen	-	Retirees
Tom Crowley	-	Student Activities/Conference Mgmt
Curt Skouby	-	Water Utility Council
Gailla Rogers	-	Administrative Manager

The meeting was called to order at 9:30 a.m.

Liz Grove, Chair, welcomed all members that were present and had everyone in the group introduce themselves and indicate which office or committee held.

Approval of minutes from July Board Meeting – Liz Grove

The July minutes were approved with the revision of the Bylaws Report from John Parker needed to be added.

MOTION: A motion was made, seconded and approved to accept the July minutes with the revision of adding John Parker's report.

Director's Report – Dave Visintainer

Mr. Visintainer was not present. He asked that the January board meeting be held prior to National's board meeting in January.

Thank you again for giving me the opportunity to serve you over the next three years as Director. Please feel free to contact me at any time if I can be of service.

Secretary/Treasurer's Report – John Betz

John reported that as of the beginning of the year the section started with a balance of \$91,987.23. Total revenues collected as of September 31, 2003 was \$212,905.28. Expenses for the year through September 31 are \$198,598.08. The bank balance at the end of September is \$106,294.43. We have \$43,669.14 in reserve funds. Our revenue is up \$14,703.20 for the year.

MOTION: A motion was made, seconded and passed to approve the Treasurer's Report.

Chair's Report – Liz Grove

Source Water Protection Committee Progress –

The following is the report presented by John Witherspoon.

The guidelines for the above new Committee were submitted at the last Board Meeting. If approved (as these were approved at the July board meeting) the members below will begin work on the organization and functionality of the Committee.

Members: John T. Witherspoon, Ph.D. – Chair, Barry Kirchoff, Liz Grove, Ron Goold and Frank McDaniels.

Liz spoke to the group about information received from National on AWWA Seminar Partnership Terms and Agreement. She was going to get more information. The first seminar is two weeks prior to our annual conference.

Liz spoke to the group about a Membership Summit that National was proposing. She checked to see if Dan Montgomery could go. He is suggesting that they do these in conjunction with the National Conference, instead of having another meeting to attend.

Administrative Manager's Report – Gailla Rogers

Gailla gave the deadline for the next newsletter deadline.

Committee Reports-

Secretary/Treasurer – Betz

Annual Conference Management

Site Selection

Registration

Membership

Annual Conference Management- Jeff Gard/Ron Molly/Tom Crowley

Ron Molly and Jeff Gard were not present, but the following items were discussed.

The hotel is ready and the contract is fine. There is a budget for the conference and there was discussion regarding who to get as a keynote speaker. The group reviewed a video that Roddy Rogers brought on a comedian, Tim Gard who is out of Denver. He is very funny, but his fee is \$4,000, plus expenses. It was decided to go with someone cheaper for the conference.

A motion was made to spend up to \$1,000 for a keynote speaker. Motion passed.

A decision was made not to have a conference gift this year.

Technical Papers

Roddy indicated that he had 22 papers so far and 48 slots. He has a verbal commitment from Rolla and Columbia and there are also the Product Forum slots.

Roddy was also advised that he needs to come up with a conference theme.

Golf Tournament- Eagle Knoll Golf Course has been reserved for the conference. The tournament will be Tuesday, April 13.

Site Selection – John Betz

April 14-16, 2004	Holiday Inn Executive Center, Columbia
April 6-8, 2005	Holiday Inn Executive Center, Springfield
March 27-29, 2006	Joint Conference with MWEA at TanTarA
March 26-28, 2007	Joint Conference with MWEA at TanTarA
March 31-April 2, 2008	Joint Conference with MWEA at TanTarA

The Board has signed agreements to hold the 2006, 2007 and 2008 as joint conferences with MWEA

Registration – John Betz

No report.

Membership – Dan Montgomery

No report.

Assistant Secretary-Barry Kirchoff

Newsletter

Advertising

Public Information

Web Master

Newsletter – Barry Kirchoff

Not present; no report.

Advertising – Ed Sewing

No report.

Public Information - Steve Cymerman

Mr. Cymerman was not present; no report.

Chair Elect- Mike O'Connell

Budget

Strategic Planning

Water Utility Council

Budget – Mike O'Connell

No report

Strategic Planning – Mike O'Connell

Mike discussed with those present the Self Assessment Questionnaire that it being conducted. He needs to have all officers, trustees and committee chairs fill this out. He handed out information to those present in how to go on-line to AWWA National to fill out the questionnaire. Questionnaire information was mailed to all that were not present. This needs to be completed by December 15 and he is hoping for a 75% completion by this focus group.

Water Utility Council – Curt Skouby

The Water Utility Council is not too active at this time.

At the end of Mr. O'Connell's committees, he presented restaurant gift certificates to Gailla Rogers, Administrative Manager, as the Section's appreciation to her for her hard work at the past conference.

Vice Chair- Roddy Rogers

Technical Program

Exhibits

MAC

Technical Program – Roddy Rogers

There will be another Call for Papers put in the next newsletter.

Exhibits – John Schilling

Mr. Schilling was present – He presented the following report.

Exhibitor Prospectuses for the 2004 Conference will be printed and mailed to approximately 300 prospective exhibitors the first week of January 2004.

Electronic files for the Exhibitors Prospectus and Application Forms will be provided to Steve Cymerman for posting on the MO – AWWA website.

There was considerable discussion on whether the exhibitors fees should be raised this year and it was decided to just provide 2 drink tickets instead of 3 in the proposed budget and this would save quite a bit of money. There was also discussion that it is not intended that the Exhibitors fees bring in a big profit for the section.

Manufacturer's/Assoc. Council – Mickey Bernard

No report.

Past Chair – Holly Shorney

Nominations

Audit

J. R. Popalisky Scholarship

Nominations –Holly Shorney

No report.

Audit – Tom Miller

Mr. Miller was present; no report.

J. R. Popalisky Scholarship – Mark Wolff

Mr. Wolff was not present but filed the following report. Mini posters are being developed to distribute at Missouri schools. Additional and updated contacts at schools are being collected to help identify scholarship candidates. The scholarship application will be put on the Section website this fall.

Director – Dave Visintainer

Fuller Award

National Nominations

Water Industry Coordinating Council

Fuller Award – John Witherspoon

No report; but a report was filed. The selection of an awardee has been made. Information will be forwarded to the appropriate officials.

National Awards – John Betz

John Betz had no report.

Water Industry Coordinating Council- Frank Pogge

Mr. Pogge was not present, but filed the following report, "I am starting to again reconstitute the WCC due to the ongoing changes in job functions within the industry. In the interim, with the help of our Kansas City lobbyist and others we are monitoring for pre-files that may be pertinent to our industry.

3rd Year Trustee – Leo Ebel

Retired Members

Small Systems

Bylaws

Retired Members – Diana Dohmen

Ms. Diana Dohmen was present. She did speak about DNR having a Water Educator (of the Year) and Teacher (of the Year) and perhaps these people should be invited to our conference.

Small Systems – Todd Baslee

No report.

Bylaws – John Parker

Mr. Parker was not present, but filed the following report. The current Administrative Guidelines have been e-mailed to the Administrative Manager for placement on the section web site. A new section for the Source Water Protection Committee has been drafted. We are awaiting data from Liz Grove to revise some statements in the Kramer Award section as requested by Dr.

Kramer's daughter. It is anticipated that additional changes and additions to the Administrative Guidelines will be accumulated until a re-issue of the printed document is in order.

Committee are encouraged to review the guidelines and submit changes to represent how they are functioning. The Bylaws Committee will help with formatting and submittal to the Board.

3rd Year Trustee – Curt Skouby

**Research
Diversity
Kramer Award**

Research – Bruce Long

No report.

Diversity – Amy Ruggeri

Ms. Ruggeri was not present. She is suggesting that there be a 5 K Fun Run/Walk for Diversity during the annual conference to help raise funds for the Diversity Committee. She will prepare something for the conference mailer.

Kramer Award – Michael Galluzzo

No report.

2nd Year Trustee – Karen Kelley

**Student Activities
Education
Young Professionals**

Student Activities – Tom Crowley

Mr. Crowley was present. He will work on getting papers for the upcoming conference from Rolla and Columbia.

Education – Vincent Hart

Mr. Hart was not present; no report.

Young Professionals – Mark Wolff

No report, however, the Young Professionals will have some type of event during the annual conference.

2nd Year Trustee – Tom Miler

**Water for People
Landmark
Gimmicks & Gadgets**

Water for People – Jeff Lakin

Liz reported on the Skeet Shoot. It was not a money maker for the section, but Liz's sons won the competition.

Landmark – Ron Goold

No report.

Gimmicks and Gadgets – Bob Nelson

No report

1st Year Trustee – John Schilling

**Operator Meritorious
Safety
Tenure of Service
Heroism**

Operator Meritorious – Ray Seidelman

Mr. Seidelman was present and gave the following report. “We have not received any nominations at this time. Unfortunately, this is typical. I am calling AWWA members across the state in order to see if they know of possible nominees”.

Safety – Dan Minor

No report.

Tenure of Service – Jim Urfer

No report. This group still struggles with the clarification of the qualifications for the Tenure of Service Award. Needs to define utility member’s eligibility.

Heroism – Tim Rajchart

Mr. Rajchart was present; no report.

1st Year Trustee – Jeff Lakin

Drinking Water Week

Boyd Award

Best Operator

Drinking Water Week – Susan Bloomer

No report.

Boyd Award – Dave Visintainer

No report.

Best Operator:

No report.

Other Business:

The group reconvened after lunch to have a joint meeting with MWEA. They went over the proposed Memorandum of Understanding for the upcoming joint conferences.

The meeting was adjourned at 1:30 p.m.

The next board meeting will held Tuesday, January 6 at the Columbia Water Treatment Plant, 6851 West Route K. We will get directions to the Water Treatment Plant sent out with the meeting notice.

Submitted for additions and/or corrections.

John Betz, - Secretary Treasurer