

**MISSOURI SECTION
BOARD OF TRUSTEES MEETING
With
COMMITTEE CHAIRS**

Date: January 18, 2019

Place: Courtyard Marriott, Columbia, MO

ATTENDANCE:

Board Members:

Drew Hess – by phone	Chair
Jeff Clarke	Chair Elect
Joel Ogle	Vice Chair
Roddy Rogers	Director
Molly Pesce	Secretary –Treasurer
Ari Copeland	Asst. Secretary-Treasurer
Mike Klender	3 rd Year Trustee
Elizabeth Robertson	3 rd Year Trustee
Jenny Doyle	2 nd Year Trustee
Martha Silks	2 nd Year Trustee
Mark Galluzzo	1 st Year Trustee
Bob Parks	1 st Year Trustee

Committee Chairs:

Joel Ogle	Advertising and MAC
Bob Parks	Annual Conf. Mgmt./Landmarks/YPs
Elizabeth Robertson	Audit
Jeff Clarke	Budget and Exhibitors
Matt McLaughlin	By-Laws
Martha Silks	Diversity and Inclusion
Karen Marie Dietze	Drinking Water Week and Research
Mike Klender	Education and Small Systems
Chester Bender	J. R. Popalisky Scholarship
Scott Phillips	MAC and Membership-Member
Jenny Doyle	Membership
Ari Copeland	Newsletter Content
John Brummer	Nominations
Corinne Duckworth	Student Activities and YP Treasurer
Curt Skouby	Water For People
Mark Galluzzo	Water Utility Council
Gailla Rogers	Administrative Manager

The meeting was called to order at 9:30 a.m. by Chair-Elect Jeff Clarke. Drew Hess was telephoned into the meeting.

Approval of Minutes – Jeff Clarke

Motion: A motion was made by Mike Klender and seconded by Jenny Doyle to approve the November 2, 2018. board meeting minutes as written. **Motion carried.**

Director's Report – Roddy Rogers

Mr. Rogers reported that since the deadline for this report coincides with the winter meeting in Vancouver January 24-27, it is being written with as much info as possible but by necessity is pre-winter meeting information.

Farm Bill-Thanks to the efforts of AWWA staff and membership, we can celebrate one of the great legislative achievements in AWWA's long history: the passage of a Farm Bill that recognizes the importance of protecting drinking water sources. Several contributed to an effort to make complex issues easily understandable, and the many AWWA publications and website kept source water protection front and center throughout the process. AWWA had a huge impact on a massive piece of legislation that will serve our members and public health for many years to come. Details or a synopsis of the bill can be accessed through the AWWA website.

ACE19 -will take place in AWWA's hometown (Denver) so be sure to get it on your calendar for June 9-12. These conferences are always the best opportunities for learning from our peers, gaining educational credit, and networking. There will be 114 technical sessions and headquarters hotel is the Hyatt Regency. Registration is officially open online. There are currently 389 exhibiting companies and 1000 booths sold which is up by about 5 % over last year.

More imminent **upcoming events** include the Membership Summit at AWWA Headquarters in February and the Region II meeting in March at Oxford, Mississippi. Missouri Section will be well represented at both. The first USDA grant-funded "Partnership for Small Systems" workshops have been rescheduled for late January in the St. Louis and Kansas City areas. These pilot workshops are held in selected areas prior to broader delivery of more than 60 workshops in 2019, for which scheduling is underway. On line registration for 2019 AWWA Water Matters! Fly In is open and November saw the largest student registration ever for a Water Quality Technology Conference. It is encouraging and bodes well for the future of AWWA and the water industry to see that level of interest from the up and comers.

The **Water Equation** reached its goal of raising \$10,000 during Giving Tuesday due to the generosity of AWWA donors.

The **Veteran's Initiative** finished the year with a total of 58 committee liaisons in 30 AWWA Sections. Recruitment of liaisons will continue in 2019, with continued marketing to increase awareness of the initiative among employers and veteran job-seekers, which includes conducting Veterans activities at the Utility Management Conference and ACE19, along with the dissemination of the most current program information at

Description Summary Amt.

Beginning balance as of 01/01/2018	\$160,441.92
Total credits	\$92,070.68
Total debits	\$(83,245.19)
Gains/Loss	\$8,825.49

Ms. Pesce reported that she and Ari Copeland have a 1:30 meeting with the CPA, William Keeper that does the section's taxes. They are seeking a proposal for the CPA firm to do the routine accounting and cost coding for the section. The cost for this service is \$3,000 a year. Ms. Pesce will give a report on this at the next monthly conference call which is February 7. No board action at this time.

Chair's Report – Drew Hess

Sponsor Water Buffalo again this year - After discussion, there was a motion as shown:

Motion: A motion was made by Jeff Clarke and seconded by Curt Skouby to donate \$1,000 to Water Buffalo again this year.

Water System for West Africa – AWWA support – Mr. Rogers passed out information on the West Africa Drinking Water Project which is located in The Gambia. The Gambia is a little sliver of a country surrounded by Senegal on the West Coast of Africa at the western most point of the continent.

Mr. Rogers has been working on this project in conjunction with his church. His church has been in the village serving and the need for water was expressed by village leaders on several visits and the need for water was evident.

His church leaders knew of his involvement with third world water projects and asked if he could help. He has gone there twice to determine through engineering investigations and tests to see if it would be feasible.

Mr. Rogers has made two trips: the first one consisted of investigations which resulted in conclusions that the water from their hand dug wells needs treatment, but is treatable. Numerous tests were run. Improving the quality will decrease intestinal and other water related sickness.

Second trip work included pump tests that showed the quality based selected well will yield adequate water for the village. Surveys to layout two "legs" of piping will result in less time spent carrying water, freeing up more time for moms to be moms or even work for much needed income. It also included a community assessment.

Need is great; the water quality needs treatment, the water source can meet demands and the system will work and improve quality of life and economy. The community is all in for this project. The estimated cost is \$40,000.

Motion: A motion was made by Jeff Clarke, seconded by John Brummer to donate \$5,000 for this project from the Budget Year 18-19 and do re-evaluation and development of the project and put another \$5,000 in the Budget Year 19-20 for donation to this project. **Motion carried.**

Roddy Rogers will be the member of the Ad-Hoc Committee for this project. We need to be sure to advertise this project as applicable in the future.

Monthly Executive Board Meeting Phone Calls – There have been two conference calls, each lasting approximately 1 hour. Everyone felt they were very good and should continue.

UPCOMING TRAVEL:

- Membership Summit – February 6-8, 2019 in Denver, CO Scott Phillips, Joel Ogle
- RMSO II – March 2-4, 2019 in Oxford, MS Drew Hess, Joel Ogle, Scott Phillips, Mike Galluzzo and Gailla Rogers
- AWWA/WEF YP Summit – March 5, 2019 in Nashville, TN Karen Dietze, Mel Peterein, Corinne Duckworth and Jenny Doyle
- DC Fly-In March 27 in Washington, DC. John Brummer, Randy Moore, Mark Griffin, Karen Dietze and Bob Parks. Bob Parks will be the utility member-reimbursed by AWWA
- ACE – June 9-12, 2019 in Denver, CO
- Summer Workshop – July 24-26, 2019 Denver, CO - Those indicating an interest: Jeff Clarke, Joel Ogle, Molly Pesce, Karen Marie Dietze- maybe and Gailla Rogers

Board actions since the last board meeting - None

AD-HOC Committees:

MO-AWWA Website - Joel, Gailla

Mr. Joel Ogle reported that Drew Hess had signed a contract with Leitzel Design for \$1,585.00. Joel indicated that a check for 25% of the contract had been mailed to Lisa earlier this week. The intent once the website is up and running that website will be sent to Gailla and we will rely on Lisa to upload it to the website.

He didn't think the new website would be ready before the conference.

Conference Registration Website CVent- Jeff, Joel and Gailla

Registration went LIVE on Wednesday, January 23. The launch went off very smoothly with only a slight hiccup. This Ad-HOC committee has completed its task and is dissolved.

Transition Team - Molly, Jeff, Joel, Bob and Mike

Bob reported out that there has been a phone call of the group. They have reached out to Ashley Longmore for some job descriptions and Gailla provided a copy of her job duties. Some goals have been set and the next phone call will be held in February.

NEW Ad Hoc Committees

Africa Project - Roddy Rogers and Drew Hess. If you want to be a part of this group, please contact Roddy.

Philanthropy- As Curt Skouby is retiring as Chair of the Water for People Committee at the upcoming joint annual conference, this ad hoc committee will explore the Section's philanthropic efforts, including Water for People, Water Equation, and assorted special interests. Jenny Doyle will lead the ad hoc committee with the following members: Karen Dietze, Corinne Duckworth, Martha Silks, and Jeff Clarke.

The committee will discuss current philanthropic activity, budget, the potential for reorganization, and other related items to the section's charitable giving. When the ad hoc committee has determined a recommendation regarding budget and organization, Jenny will report back to the Board.

Administrative Manager's Report – Gailla Rogers

Submission of Board and Committee Reports - - Gailla asked everyone to please submit their committee report in writing prior to the meeting to your section report and to her.

- **Registration Update – Registration Site will go live, Wednesday, January 23, 2018.**
- **Next Board Meeting – 2-3 weeks after the Annual Conference –**
Date and location to be determine
- **January Newsletter - Friday, January 25. This newsletter date coincides with MWEA's newsletter deadline. We want the newsletter in hand 2-3 week before the conference.**

Reminder:

Blast email policy. All blast emails need to be approved by the chair and given to the administrative manager in a format ready to be used.

Committee Reports-

Secretary/Treasurer – Molly Pesce

**Registration
Site Selection**

Registration – Molly Pesce

Ms. Pesce was present; no report.

Site Selection – John Brummer

Mr. Brummer was present. The Missouri Section and MWEA are under contract through 2020 for conferences at TanTarA. They are starting review of contracts for future years.

Assistant Secretary – Ari Copeland

**Advertising
Newsletter
Public Information
Webmaster**

Advertising – Joel Ogle

Mr. Ogle reported that this is handled by Kelman the newsletter/magazine editor. We make \$5,000 on the 4 magazines and roster. \$1,000 per magazine and \$1,000 on the roster.

Show-Me Magazine – Gailla Rogers

The next deadline is Friday, January 25. Content to Ari and Gailla

Public Information – Chair Position Open – Recommended that this be rolled into Show-Me Magazine.

Chair Elect – Jeff Clarke

**Budget
Strategic Planning
Water Utility Council**

Budget – Jeff Clarke

Mr. Clarke passed out a budget for review. There were more edits made and the final Budget will be reviewed and voted on by the full membership at the annual meeting at the conference which will held on April 1.

Strategic Planning – for the coming year will be Joel Ogle. No report at this time.

Water Utility Council - Mike Galluzzo

Mr. Galluzzo reported that the big news for the WUC is the renewal of the Farm Bill on Capitol Hill. This is tremendous for the water industry as it provides for the source water protection that AWWA requested. In all, 10% of NRCS conservation funding will be directed toward source water protection, a total of \$4 billion over the next 10 years.

There have been several meetings dating back to last year involving Missouri water associations, regulatory officials and agricultural producers to better understand and utilize the funding available through the Farm Bill. Mike Galluzzo, Bob Parks and Charlie Stevens have all been accepted by the Missouri State Conservationist, J.R. Flores, to serve on a technical committee that among other things provides recommendations with respect to Farm Bill funding allocations.

Finally, it is great that Joel was able to arrange for Dave White of 9B Group to attend and present at the Section conference. Dave is a former NRCS chief and now a consultant whom helped AWWA navigate through the Farm Bill and USDA programs. Dave's participation at the conference will help deliver the important message to utilities of unprecedented value in building cooperative relationships with agricultural producer groups.

Vice Chair – Joel Ogle
Exhibits
Manufacturers/Assoc. Council
Technical Program

Exhibits – Jeff Clarke and Ben Freese

Mr. Clarke was present. Registration opens Wednesday, January 23. Emails will be sent out to those exhibitors with email addresses. The Exhibitors Prospectus will be uploaded to the Missouri Section website. We will have 141 booths available for purchase; there will be 3 booths for Water for People.

Manufacturers/Assoc. Council – Joel Ogle/Dustin Keilbey/Scott Phillips

Mr. Ogle and Mr. Phillips were present. Mr. Ogle reported that there still is no vendor's lounge at this year's conference. Randy Moore who is the National MAC guy is a good resource for the section and has offered advice about trying to get more MAC section activities.

Technical Program – Joel Ogle

Mr. Ogle reported there were 156 papers submitted. There will be 95 presentations, 6 tracks.

Past Chair – John Brummer

Audit
Education
Nominating

Audit – Elizabeth Robertson

Ms. Robertson was present. The yearly audit for last year has been completed. Mr. Clarke asked that an outside audit be performed in the next budget year.

Education and Small Systems – Mike Klender

Mr. Klender was present and reported that Education and Small System committee completed a training class in Jefferson City on January 16th. 9 people were in attendance. National AWWA is offering training to small systems on obtaining available grant monies from USDA. This is a new training seminar which AWWA will make available across the country. On January 29th, training will be held in St. Louis and on January 31st in Kansas City. To learn more see our website.

Nominating – John Brummer

Mr. Brummer was present and reported the nominating Report will be ready by the end of the week, January 25. There was a request that the Slate of Officers be sent out to the Executive Committee.

Director – Roddy Rogers

**Fuller
Membership
National Nominations
Water Industry Coordinating Council**

Fuller Award – Mickey Bernard

Mr. Bernard was not present; he is working on the Fuller Award with others. Molly will order the Fuller Award Pin.

Membership – Jenny Doyle

Ms. Doyle was present and gave the following report. Since our last board meeting, we 15 new members join. I can get my report into a word document if you like, but here's the short of it...

From our end of year report, note the following;

- Goal of 2% growth, and we ended 2018 at -0.7% growth (or 5 fewer members than 2017)
- Current total active and late membership is 695
- Goal of 62% retained first year members, and we ended at 68% new member retainment

National Nominations – Molly Pesce

Ms. Pesce was present – no report.

Water Industry Coordinating Council – Liz Grove

Ms. Grove was not present; no report.

3rd Year Trustee – Mike Klender

**Annual Conference Management
By-Laws
Small Systems (See Education Committee)**

Annual Conference Management – Bob Parks

Mr. Parks was present and reported

The program of the 2019 Joint Annual Meeting has been, and the registration booklet has been sent to print, and will be issued soon. Registration will be live as soon as early next week, along with the new registration site. Early registration is scheduled to close on February 28th, 2019. The new joint conference website with MWEA is still in development, and launch date is TBD.

A few new items or changes for the Joint Annual Meeting this year:

- A Cornhole tournament will be hosted on Monday late Monday evening, benefiting Water for People
- A networking scavenger hunt organized by the Young Professionals committee of MO AWWA & MWEA jointly - begins on Sunday evening at the YP/Operator social, and participation is open to everyone. Cash prizes are offered for 1st, 2nd, and 3rd place.
- A smart phone app that will improve the experience for conference goers. It will include the schedule, ability to build your own agenda, receive blast announcements, advertise events, and promote exhibitor's information.
 - App information is forthcoming. We will try to promote and advertise prior to the conference.
- More space in the exhibit hall by changing the table layout and size.
- Full Conference, One-day registration and Lab Workshop Fee's increased by \$10 from last year as was previously agreed upon.
- Fresh Ideas Student Poster Contest – will be on display all day Monday and judged Monday evening in the hallway to the left of the registration table.
- Room 76/77 is available for vendor hospitality room and speaker ready room. Tables and chairs will be set up.
- Sunday evening dinner – Both Boards, Jennifer, and I will be making an effort to get attendees to arrive on time to reduce delays and wait time at dinner. Please keep this in mind, the restaurant cannot begin taking orders until everyone is present.
- Wednesday morning joint YP committee breakfast meeting

Current action items for my MWEA counterpart Jennifer Welsch and myself is:

- Finalizing rooms for the technical sessions
- Starting to look at meal counts
- Determining Conference Signage and TVs
- Review the Event Order
- Work with Ann on App development and make membership aware prior to the conference
- Finalize poster(s) needed and get produced. (I owe you something here I think for the diversity committee and the student poster contest)

By-Laws – Matt McLaughlin

Mr. McLaughlin was present. At the last board meeting Mr. McLaughlin asked for and received Board's approval for Missouri Section Bylaws revisions since they were last reviewed by AWWA 2 months ago.

There had been more changes from the Association and to get this to the Executive Board timely they had to be received prior to end of business 11/9/18. They were submitted on November 7.

It is being presented and voted upon at the Directors winter board meeting by an executive committee the week of January 21st. he expects to hear something in the next couple of weeks. If not, I will follow up with Ashley.

The By-laws will be voted on and approved at the Annual Meeting.

3rd Year Trustee – Elizabeth Robertson

Diversity

Research

Sustainability Initiatives Coordination

Diversity – Martha Silks

Ms. Silks was present and reported the 2nd Women in Water St. Louis area event was held in October and the 2nd Women in Water Kansas City networking event is was held on December 6th. There were 9 people in attendance. The committee is also planning activities for the annual AWWA/MWEA Joint Conference.

Research – Karen Marie Dietze

Ms. Dietze was present.

- Student Poster Competition Updates –
 - Meeting with MWEA leadership in January.
 - MWEA will help spread awareness of the Student Poster Competition & will identify 3 judges.
 - Call for Abstracts will be issued to student groups/university professors by January 25th.
- Technical Articles for Newsletter –
 - Karen will email list of Joint Conference presenters to see if they are interested in providing technical content for the Newsletter.
 - Karen will also reach out to University contacts about ongoing research projects for potential newsletter articles.

Drinking Water Week:

- Kansas City DWW Event Planning:

- Water Treatment Plant Tour at KCMO WTP.
- Happy Hour at Chicken 'N Pickle.
- Would like to plan a community promotions throughout DWW in Springfield, St. Louis and KCMO:
 - Contact Brooke Givens, KCMO Public Relations, to collaborate.
 - Promote drinking water week with 'no water, no coffee' sleeves and 'no water, no beer' coasters to distribute at local coffee shops and breweries.
- Water Equation Fundraising (late April)
 - Bingo + Beer at local KC brewery.

Sustainability Initiatives Coordination– Mark Griffin

Mr. Griffin, chair for this committee was not present. No report.

2nd Year Trustee – Jenny Doyle **Young Professionals** **Professional Awards** **Landmarks**

Young Professionals – Bob Parks

The Young Professionals committee members assisted the Membership committee plan and hosted three year-end membership appreciation events in November/December 2018. Currently there is a factory tour planned in Kansas City in early February, and a facility tour planned in St. Louis in the same time. Several other events were discussed in the most recent committee conference call.

One new development is that the committee has initiated monthly conference calls to organize our activities. Two calls have been held to-date. An important upcoming item in the the initial planning stage is events celebrating Drinking Water Week 2019 across the state. These events will be organized under the guidance of Drinking Water Week committee chair Karen Dietze.

The Young Professional Committee is again organizing the Sunday Evening social at the 2019 Joint Annual Meeting (“JAM”), in conjunction with our counterparts in MWEA. A new activity for us at the JAM is a networking scavenger hunt, with cash prizes to first, second, and third place winner. The flyers for the event are included in my communication which contain all the details. Committee member Mariah Schroeder of Burns & McDonnell Kansas City is leading that effort. The goal of this new activity is to promote and encourage networking among the YP membership at the JAM, along with adding value to the exhibitors. Finally, there will be a new, YP dedicated joint breakfast meeting with MWEA on Wednesday morning of the JAM.

The Young Professionals committee will be sponsoring four committee members to attend the 2019 AWWA Young Professionals Leadership Summit in Nashville, TN in early March 2019. Those four members are Karen Dietze (B&V Kansas City), Mel Peterein (B&V St. Louis), Corinne Duckworth (Carollo Kansas City) and Jenny Doyle (B&V Kansas City). Sending these four members will be beneficial to their individual professional development, as well as provide benefits to the Missouri Section for their continued work & efforts supporting Section business and goals. Expenses incurred to the Missouri Section will be travel and registration costs, paid from the Young Professionals Committee budget. Those four members will provide a report and article for the third quarter 2019 Show-Me magazine.

The Young Professionals committee has spent \$4,211.01 to-date, and collected over \$2,000 in individual event sponsorship dollars. I have made a committee budget increase request of \$7,500.00 to Chair-Elect Jeff Clarke. Pending approval, the FY 2019-2020 committee budget will be \$12,500.00. This increase will help maintain the progress, activity level, and impact being achieved by the Young Professional committee.

Professional Awards – Tony O’Malley

Mr. O’Malley was not present. No report.

Landmarks – Bob Parks

The Landmark committee has had no activity since the last Section board meeting in November.

2nd Year Trustee - Martha Silks

Safety/Emergency Planning

Water for People

Safety/Emergency Planning - Randy Moore

Mr. Moore was not present, but sent the following report:

We recently requested of the MoWarn Steering Committee that the MO Section of AWWA be added as an Associate Member of the MoWarn Program. Eric Fuchs with MRWA responded to our request saying the Steering Committee’s next meeting will take place late this Spring or Early Summer and that he is the Chair of the MoWarn Steering Committee. I’ve asked to be notified as to when/where the Steering Committee meeting will meet and plan to attend the meeting.

Water for People –Curt Skouby

Mr. Skouby was present and reported WFP had a successful year last year and expected to have another this year.

He is looking for people to volunteer to help at the conference. WFP is looking for donations for the WFP booth and they are looking for volunteers for the committee.

1st Year Trustee – Mike Galluzzo
JR Popalisky Scholarship
Retirees
Service Citation

JR Popalisky Scholarship – Chester Bender

Mr. Bender was present; he reported that he would be sending out emails to schools soon for the J. R. Popalisky Scholarship for this year. Corinne Duckworth indicated she would like to work with Mr. Bender on this committee.

Retirees – OPEN

Service Citation – Tom Stechmann

Mr. Stechmann was not present; no report.

1st Year Trustee – Bob Parks
Drinking Water Week
Operations Service Award
Student Activities

Drinking Water Week – Karen Marie Dietze

Ms. Dietze was present.

- Kansas City DWW Event Planning:
 - Water Treatment Plant Tour at KCMO WTP.
 - Happy Hour at Chicken 'N Pickle.
- Would like to plan a community promotions throughout DWW in Springfield, St. Louis and KCMO:
 - Contact Brooke Givens, KCMO Public Relations, to collaborate.
 - Promote drinking water week with 'no water, no coffee' sleeves and 'no water, no beer' coasters to distribute at local coffee shops and breweries.
 -
- Water Equation Fundraising (late April)
 - Bingo + Beer at local KC brewery.

Operations Service Awards – Ray Seidelman

Mr. Seidelman was not present; no report.

Student Activities – Corinne Duckworth

Ms. Duckworth was present and reported there will be several Student Activities this year and fun activities at the conference.

NEW BUSINESS:

The meeting adjourned at 1:00 pm.

Respectfully submitted,
Gailla Rogers, Administrative Manager